



CITY OF CORAL SPRINGS
9530 W SAMPLE RD
CORAL SPRINGS, FL 33065
FAX: 954-344-5948
CUSTOMER CARE CENTER: 954-344-1025
 Administrative & User Fee Schedule Effective 10-1-2010 – 9/30/2012

For Office Use Only

OPEN PERMIT REQUEST

The City of Coral Springs assumes no responsibility for the accuracy of information contained herein and is for informational purposes only.

- Current user fees apply
- Make checks payable to City of Coral Springs
 Acceptable forms of payment: Cash, Check, Credit Card or Escrow Account
 (Please call 954-344-1044 or 954-344-5950 to set-up an Escrow Account)
- Please allow 3 business days for response

Please provide the following information when requesting an Open Permit Search:

Your Company Name: _____

Address: _____

Telephone Number: () _____ Fax #: () _____

Contact Person: _____ Email address: _____

Property Address of Permit Search: _____

Legal Description: _____

Owner's Name: _____

OPEN PERMITS: () YES () NO Permit # _____ ATTACHMENTS: () YES () NO

Comments: _____

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Date Request Received
by Records: _____

Payment Received: _____ / _____
Date Amount

Method of
Payment: _____
CASH/CHECK/CREDIT CARD/ESCROW ACCOUNT

Request Response Date: _____

Log In: _____

Records Staff
Signature/Date: _____

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Escrow Account

Account #: _____ / Contr. # _____

Amount Charged: _____

Account Balance: _____

Records Staff
Signature/Date: _____