

CONCEPTUAL
DRC CHECKLIST

Date: _____

CONCEPTUAL CASE # - _____ PROJECT NAME _____

PLANS WILL NOT BE ACCEPTED WITHOUT THE FOLLOWING:

1. One (1) Copy of the Site Plan with the following information.
 - a. Accurate footprint of all buildings with the square footage of each
 - b. Setbacks from all property lines to all buildings
 - c. Show all drive aisles and/or loading aisles
 - d. Show all easements on property
 - e. Parking calculations
 - f. Zoning district
 - g. Site plans shall be dimensioned at 1" = 20'. If the site is too large to place a 1" = 20' site plan on one sheet, provide a master site plan at 1" = 40' and match sheets at a scale of 1" = 20'

2. Building Elevations from all property sides.

3. Contact Information.

***Conceptual Review Meetings can only be scheduled once all required information has been received. Staff requires at least five (5) business days to review all materials.
Send Conceptual Plans to:***

**City of Coral Springs
Community Development
Attn: Any Moscaritolo
9530 W. Sample Road
Coral Springs, FL 33065
(954) 344-1160**

There are no fees required for a Conceptual Site Plan Review

Conceptual Review is for general feasibility of proposed projects only. The full DRC process will generate comments from all committee members to ensure compliance with all City codes and requirements. Each project is allowed only one (1) Conceptual Review.