

**CITY OF CORAL SPRINGS**  
**Classification Description**

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**CLASSIFICATION TITLE:** Parks Lead Worker  
**FUNCTIONAL AREA:** Parks and Recreation Department

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**WORK OBJECTIVE:**

Under general supervision, the purpose of the position is to coordinate all routine and preventative maintenance efforts to provide a clean, safe, working environment in the assigned area of the Parks and Recreation Department. Employees in this class are distinguished from that of the Maintenance Worker by the completion of additional training in a trade discipline relevant to facilities maintenance. Position is responsible for coordinating all repair, remodeling and relocation efforts.

**ESSENTIAL FUNCTIONS:**

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Ensures a safe, clean working environment by maintaining the assigned area of the Parks and Recreation Department.
- Performs maintenance activities for athletic fields and courts. Sets up fields for sports leagues. Paints facilities as needed, maintains turf and clay fields; mows grass as needed.
- Coordinates and organizes all minor repair, remodeling, and relocation projects throughout the Division.
- Advises Maintenance Workers, in a variety of tasks, of work to be accomplished in order to clarify and expedite projects and repairs.
- Oversees and participates in the projects and repairs in progress, and reviews completed work.
- Recognizes and reports any detected deterioration, repair needs, and maintenance needs to Parks and Recreation Coordinator.
- Performs maintenance and general repairs on structures, facilities, equipment, and other property in one or more of the trade disciplines, e.g., irrigation plumbing and repair, masonry, carpentry.
- Performs cleaning tasks and preventive maintenance according to assigned schedules or as directed.
- Utilizes various cleaning agents, mixing such according to label instructions and product specifications, and using in accordance with prescribed safety precautions and directions
- Performs various routine to moderately complex facilities improvement tasks, e.g., irrigation repairs and maintenance, painting, minor facilities repairs.

## **Parks Lead Worker**

### **MINIMUM QUALIFICATIONS:**

#### **Education / Certifications / Experience –**

High school diploma or GED; supplemented by two (2) or more years experience and/or training in one (1) or more of the trade disciplines outlined herein, and possess abilities in an additional trade discipline acquired through either internal or external vocational training resources; or an equivalent combination of education, training, and experience.

#### **Knowledge, Skills, & Abilities –**

Ability to understand and follow written and oral instructions.

Ability to perform routine to moderately complex maintenance and custodial tasks with limited supervision.

Ability to read and write English.

Ability to operate various basic tools and grounds keeping equipment, e.g., hammer, screwdriver, wrench, saw, lawn mower, edger, chainsaw, blower.

Some positions may require the ability to operate City vehicles and some heavy equipment, e.g., forklift, tractor, trucks.

Ability to operate all equipment and tools in one or more of the trade disciplines.

### **PHYSICAL REQUIREMENTS:**

Tasks involve the intermittent performance of physically demanding work, typically involving some combination of reaching, bending, stooping, kneeling, or crouching, and that may involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-50 pounds). Requires intermittent lifting, carrying, pushing, and/or pulling of heavier objects (80+ pounds).

### **ENVIRONMENTAL REQUIREMENTS:**

Some work is performed in usual office conditions with some exposure to disagreeable environmental factors, e.g., cleaning chemicals/fumes, mild temperature variations, dust. Most work is performed in outdoor environments. Due to the nature and location of the work environment, tasks include potential for intermittent exposure to disagreeable elements, e.g., heat, humidity, inclement weather. Some tasks include working in and around vehicle/equipment and lawn maintenance equipment, where heightened awareness to surroundings and observance of established safety precautions is essential in avoidance of injury or accidents.

The City of Coral Springs is an Equal Opportunity Employer. In compliance with Equal Employment Opportunity guidelines and the Americans with Disabilities Act, the City of Coral Springs provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.