

CITY OF CORAL SPRINGS Classification Description

CLASSIFICATION TITLE: Utilities Service Worker
FUNCTIONAL AREA: Public Works Department

WORK OBJECTIVE:

Under general supervision, the purpose of the position is to perform a wide range of routine to moderately complex labor intensive work in the maintenance and repair of City water treatment and collection facilities. Employees in this classification function at front line level, and are accountable for maintaining the cleanliness and appearance of the assigned facilities. Routine tasks are performed with some independence, and more difficult work is performed under direct supervision. Objective is to ensure the cleanliness and safety of drinking water and to maximize sewer capacity.

ESSENTIAL FUNCTIONS:

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Cleans, inspects and maintains water distribution and collection facilities and equipment, e.g., removes grease; lubricates motors and equipment, replaces packing in pumps and valves, replaces wiring and bearings in motors and pumps.
- Identifies existing or potential facilities or equipment failure, and reports problem to supervisor.
- Performs routine repairs and replacement projects to wastewater treatment and collection facilities and equipment, e.g., repairs and replaces sewer lines, utility meters and piping; clears line blockages, repairs water leaks and solders broken pipes; excavates broken sewer lines.
- Installs and repairs backflow prevention systems and equipment.
- Assists supervisor with complex repairs and construction projects.
- Assists with various maintenance and facility improvement projects, e.g., painting, masonry, carpentry.
- Performs various custodial and maintenance duties in and around wastewater facilities, e.g., litter collecting, mowing, tree trimming, fertilizing, placing sod, raking, planting.
- Installs, maintains, repairs and replaces fire hydrants and valves.
- Performs various records maintenance tasks; reads and updates records and files.
- Attends continuing education classes and seminars on fire hydrants, utilities maintenance, and valve maintenance.
- Provides 24-hour on-call emergency availability.

Utilities Service Worker

MINIMUM QUALIFICATIONS:

Education / Certifications / Experience –

High school diploma or GED; supplemented by one (1) year experience in the semi-skilled labor of Utilities maintenance and repair; or an equivalent combination of education, training, and experience.

Knowledge, Skills, & Abilities –

General knowledge of the methods, tools, equipment and necessary safety precautions used in mechanical repair and maintenance work.

Knowledge of all functions relevant to the operation of utility pumps.

Ability to understand and follow written and oral instructions.

Ability to inspect machinery and mechanical equipment and to detect and identify apparatus malfunctions.

Ability to operate video inspection equipment.

Ability to operate various hand held tools and repair equipment, e.g., shovel, screwdrivers, wrenches, pipe fitting tools, power drill, grinder, band saw, ventilating blower, saw, air-compressors.

Ability to operate various heavy equipment and machinery, e.g., utility vehicles, water main cutter, dump truck, fork lift.

Ability to operate basic office equipment, e.g., computer terminals, printers, copy machines, telephone systems, facsimile machines.

PHYSICAL REQUIREMENTS:

Tasks involve the intermittent performance of physically demanding work, typically involving some combination of reaching, bending, stooping, kneeling, or crouching, and that may involve the lifting, carrying, pushing, and/or pulling of heavy objects and materials (20-100 pounds).

ENVIRONMENTAL REQUIREMENTS:

Some tasks are performed in a shop environment, where heightened awareness to surroundings and observance of established safety precautions is essential in avoidance of injury or accidents. Some tasks are performed in an outdoor environment with potential for exposure to disagreeable elements, e.g., heat, humidity, toxic agents. Tasks include working around moving parts, equipment, carts, and materials handling where physical risks are predictable/controllable by observance of standard safety precautions.

The City of Coral Springs is an Equal Opportunity Employer. In compliance with Equal Employment Opportunity guidelines and the Americans with Disabilities Act, the City of Coral Springs provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.