

## CITY OF CORAL SPRINGS Classification Description

---

**CLASSIFICATION TITLE:** Utilities Technician  
**FUNCTIONAL AREA:** Public Works Department

---

### **WORK OBJECTIVE:**

Under general supervision, the purpose of the position is to perform a wide range of semi-skilled technical work in the maintenance and repair of City water treatment and collection facilities. Employees in this classification perform all work according to established safety standards, codes and regulations applicable to the work. Employees in this classification have previous experience in the trade, and can perform tasks independently, though work remains subject to review and inspection during and upon completion of assigned tasks.

### **ESSENTIAL FUNCTIONS:**

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Performs technical maintenance, replacement tasks and minor plumbing repairs to water treatment and collection facilities and equipment, e.g., pumps, piping, wells.
- Prepares and submits work estimates for work orders; locates vendors and contractors to supply materials or labor.
- Performs inspection of facilities and equipment to identify existing or potential problems; informs supervisor of breakdown or obstruction.
- Operates a variety of hand and power tools for both electrical and mechanical repairs, e.g., air wrenches, air hammer, electric drill, saw, air compressor.
- Maintains various mechanical maintenance and repair records and logs.
- Locates and marks City owned utility property and equipment.
- Assists with emergency response.

### **MINIMUM QUALIFICATIONS:**

#### **Education / Certifications / Experience –**

High school diploma or GED; supplemented by two (2) years experience in semi-skilled utilities maintenance and repair work; or an equivalent combination of education, training, and experience. Must possess and maintain a valid Class Florida Drivers License.

#### **Knowledge, Skills, & Abilities –**

General knowledge of the methods, tools, equipment and necessary safety precautions used in utilities maintenance and repair work.

## Utilities Technician

Ability to understand and follow written and oral instructions.

Ability to read and write English.

Ability to operate basic office equipment, e.g., computer terminals, printers, copy machines, telephone systems, facsimile machines.

Ability to operate basic manual, electric and gas powered hand tools, e.g., socket drive, hex, allen, screwdriver, wrench, level, pliers, saw, drill press, welding machine, cutting machine, pneumatic grinder, electric drill.

Ability to operate heavy equipment and machinery, e.g., dump truck, pickup truck, forklift, trailer jet.

### **PHYSICAL REQUIREMENTS:**

Tasks involve the intermittent performance of physically demanding work, typically involving some combination of reaching, bending, stooping, kneeling, or crouching, and that may involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-90 pounds). Requires intermittent pushing, and/or pulling of heavier objects (500+ pounds).

### **ENVIRONMENTAL REQUIREMENTS:**

Most tasks are performed in a shop environment, where heightened awareness to surroundings and observance of established safety precautions is essential in avoidance of injury or accidents. Some tasks are performed in an outdoor environment with potential for exposure to disagreeable elements, e.g., heat, humidity, toxic agents.

The City of Coral Springs is an Equal Opportunity Employer. In compliance with Equal Employment Opportunity guidelines and the Americans with Disabilities Act, the City of Coral Springs provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.