

# REQUIREMENTS

**Please see the following in order to participate:**

- Be a full-time State of Florida resident or retired CSPD officer.
- Possess a photographic identification card issued by the agency where the officer retired as well as second form of government - issued photographic identification.
- Make arrangements with the Training Unit for NCIC/FCIC checks indicating that he or she is not prohibited by Federal law from receiving or possessing a firearm.
- By Florida law, all costs associated with the demonstration by such person to meet the required range-testing component shall be the expense of the person being tested. The cost is \$75.00 per person for each qualification session attended.
- Only checks or money orders will be accepted. Checks should be made to the City of Coral Springs.
- HR 218 Retired Officer Request for Firearms Qualification form must be completed and notarized, prior to attending a qualification session. If it is not brought signed the day of qualification the retiree will not be allowed to qualify.
- Coral Springs range rules and policies will be in effect and followed by each participant prior to qualification (see attached range rules)
- Must provide your own ammunition (minimum 40 rounds). The only calibers allowed are .38 caliber, 9millimeter, .380 caliber, 40 caliber and 45 caliber.
- Only handguns chambered for the approved calibers will be authorized.
- Coral Springs Firearms Instructors will inspect firearms for safety and functionality prior to use.
- Observe all safety rules and range regulations. The Range Master's determination will be final as to all issues of safety and equipment. Any weapon, holster, ammunition, or related equipment found unsafe for qualification and carry will be prohibited on the range.
- Bring unloaded handgun(s), holster(s), at least two (2) reloading devices, a baseball style cap or hat with a brim, and the necessary amount of ammunition to the range.

- Sign a waiver of liability provided by the Coral Springs Police Department Firearms Instructor.
- Pass the Florida Department of Law Enforcement (FDLE) Law Enforcement Officer Firearms Qualification Standard course for active officers. The approved course of fire can be found on the FDLE web site <http://www.fdle.state.fl.us/cjst/RulesandForms/CJSTC-6ADTD050506.pdf>.
- Retirees will be given two attempts to qualify. Remedial training will not be provided. Non - CSPD retirees will be required to pay an amount equal to one-half of the original qualification process fee for each subsequent set of qualification attempts.
- Retirees will not be allowed to clean their weapons on range property.
- Retired officers who meet all the requirements will be provided a CJSTC Firearms Proficiency Verification Card with all pertinent data. The card will expire one (1) year from the issuing date.
- Retired CSPD officers residing out of state who meet the requirements will receive a new retired officer identification card in lieu of the CJSTC Firearms Proficiency Verification Card. The retired officer identification card will indicate that the retired officer passed the same firearms qualification course used for active officers and is authorized to carry a concealed firearm of the type used during the qualification process. The card will expire one (1) year from the issuing date.
- Coral Springs firearms instructors conducting the qualification will have the final discretionary authority to disqualify firearms or person(s) based on safety concerns.

Retirees interested in participating must e-mail Joanne Lavoro one week prior to requested date and provide their name, date of birth, retiring agency and date requested. Her contact information is [JL@coralsprings.org](mailto:JL@coralsprings.org) or 954-346-1232.