



Inspection Appointment Instructions

To arrange an appointment for an inspection please:

- Schedule the inspection with the Building Department by 3:30 p.m. the day before the requested inspection date.
- Call between 7:00 a.m. and 7:45 a.m. the morning of the scheduled inspection. All inspectors leave the Building Department at 8:00 a.m. Appointments are made on a first come, first served basis.
- Call the corresponding number listed below for the section your inspection is scheduled within. If multi-departments are requested, please speak to the inspector in each department.
 - a. Structural Section.....954-346-1720
 - b. Electrical Section954-344-1054
 - c. Mechanical Section.....954-344-1168
 - d. Plumbing Section.....954-344-1052
 - e. Zoning Section.....954-344-1123
 - f. Fire Section.....954-346-1396
 - g. Engineering Section.....954-345-2167
- Have the permit number and the name of the subdivision where the job is located
[call the Customer Care Center if you need assistance at 954-344-1025 to retrieve this information]

The inspector will make every effort to accommodate your request. Keep in mind that each inspector has a large section of the City to cover and must arrange their routes to efficiently complete their inspections. Due to varying workload demands, the appointment may need to be an approximate time. Example: The inspector may make the appointment to be at your job address between 10:00 a.m. and 11:00 a.m.

To cancel the inspection, call the section your inspection is scheduled within at the numbers listed above between 7:00 a.m. and 7:45 a.m. *on the morning* of the scheduled inspection.

Inspections performed and not approved are subject to a re-inspection fee.