

# CORAL SPRINGS

— BUILDING DIVISION —



## Open/Expired Permit Request

Development Services Department  
Building Division • Located At The Walk  
2730 N. University Drive, Coral Springs, FL 33065  
Monday-Thursday, 7:30 a.m. to 5:00 p.m.  
Friday 7:30 a.m. – 2:30 p.m.

Phone: 954-344-1025 • Inspections: 954-345-2132  
Fax: 954-344-5948 or 954-344-5909  
CoralSprings.org/building

### DATE REQUESTED:

The City of Coral Springs assumes no responsibility for the accuracy of information contained herein and is for informational purposes only.

- Current user fees apply
- Make checks payable to: **CITY OF CORAL SPRINGS**  
Acceptable forms of payment: Cash, Check, Credit Card or Escrow Account  
(Please call 954-344-1049 to set-up an Escrow Account)
- Please allow **3 BUSINESS DAYS** for response. [ **DUPLICATE REQUESTS WILL DELAY OUR RESPONSE** ]

Please provide the following information when requesting an Open/Expired Permit Search:

Your Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: (     ) \_\_\_\_\_

Fax #: (     ) \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email address: \_\_\_\_\_

Property Folio: \_\_\_\_\_

Property Address of Permit Search: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

OPEN/EXPIRED PERMITS: (   ) YES (   ) NO Permit # \_\_\_\_\_ ATTACHMENTS: (   ) YES (   ) NO

Comments: \_\_\_\_\_

*For Office Use Only*

Date Request Received  
by Records: \_\_\_\_\_

Payment Received: \_\_\_\_\_ / \_\_\_\_\_  
Date Amount

Method of  
Payment: \_\_\_\_\_  
CASH/CHECK/CREDIT CARD/ESCROW ACCOUNT

Request Response Date: \_\_\_\_\_

Records Staff Signature/Date:  
\_\_\_\_\_

*For Office Use Only  
Escrow Account*

Account #: \_\_\_\_\_ / Contr. # \_\_\_\_\_

Amount Charged: \_\_\_\_\_

Account Balance: \_\_\_\_\_

Records Staff Signature/Date:  
\_\_\_\_\_