



**DEVELOPMENT SERVICES DEPARTMENT
PUBLIC RECORDS REQUEST**

email: buildingpermits@coralsprings.org

RECORDS ARE AVAILABLE FOR PUBLIC INSPECTION

Monday – Thursday 8:00 a.m. – 4:00 p.m.

Friday 8:00 a.m. – 2:00 p.m.

PLEASE CHECK: VIEW ONLY COPIES

PERMIT OR CASE NUMBER: _____

PLEASE CHECK: PLANS SURVEY OTHER _____
PLEASE SPECIFY

- Photocopy: Single sided - \$0.15 each / Double sided - \$0.20 each (total cost under \$2.00 No Charge)
- Research: Staff hourly rate (applies for 15 minutes or more research time)
- Copies: 24x36 - \$0.30 each (total cost under \$2.00 No Charge)
- Deposit may be required at time of request. Payment must be in full before releasing records.

DATE _____ PLEASE PRINT YOUR NAME (OPTIONAL) _____ PHONE NUMBER (OPTIONAL) _____

PROPERTY ADDRESS _____

Legal Description: Lot _____ Block _____ Subdivision _____

Architectural and Engineering plans that are under seal in accordance with Florida Statute Section 481.221 or 471.025, and held by a public agency in connection with a transaction of official business are subject to inspection and copying in accordance with Florida Statute 119.07(1). For informational purposes, the following is provided:

1. The unauthorized reproduction and use of a copyrighted work constitutes an infringement of such copyright.
2. The plan(s) sought to be examined and copied pursuant to this request may be copyrighted by the architect and may be subject to the limitations of the federal copyright law.
3. The copy of the plans reproduced by the City should not be utilized or relied upon for commercial purposes.
4. All costs of reproduction incurred by the City of Coral Springs relative to this request must be paid.

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