

RESIDENTIAL TREE REMOVAL PERMIT APPLICATION

ATTENTION

This is a no cost, tree removal permit for owner occupied single family and duplex properties only. Multi-family and commercial properties are required to get a Commercial tree removal permit through the Coral Springs Building Division prior to removing, relocating or encroaching on trees.

APPLICATION CHECKLIST

1. Completed and signed application

2. Survey or Sketch – Use an existing property survey to:

- show the location, species and diameter of the tree(s) to be removed
- show the proposed location, species and size of replacement tree(s)

(If no property survey is available a hand drawn sketch showing property boundaries, adjacent roads and location of the house and driveway may suffice)

3. Tree Company Licensing Requirement

For your own protection be sure to ask any tree company you hire to show you their Broward County Tree Trimmers License. This License is required and anyone pruning or removing trees without this license is doing so illegally.

4. Homeowners Association Approval may be required, check with your HOA.

HELPFUL INFORMATION

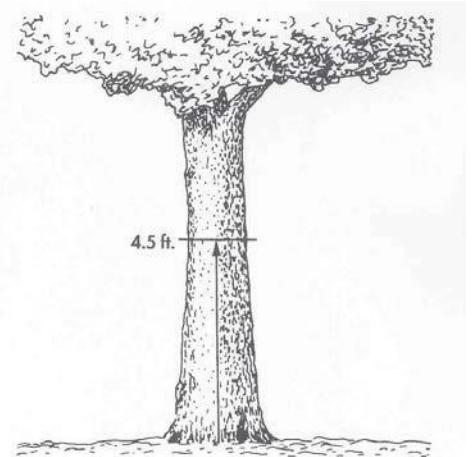
Measuring Diameter

Tree diameter is measured at 4.5ft above ground. In many cases the easiest way to determine the diameter of a tree trunk is to use a regular tape measure to determine the circumference of a tree and use the following formula to convert the measurement to diameter:

$$\text{Diameter} = \text{Circumference} \times .31831$$

for example a Live Oak with a 45 in. circumference would have a diameter of 14.3 in.

If your tree is more than 18 inches in diameter please contact the City Forester at 954-344-1117 to determine if your tree falls into the category of a “specimen tree”.



Appropriate Replacement

Generally speaking removed trees should be replaced with like trees within 60 days of permit approval. Shade trees should be replaced with shade trees, palm trees with palm trees and small trees with small trees.

A list of species approved for planting in Coral Springs along with help in identifying trees as well as proper tree care information can be found on the City of Coral Springs website:

<https://www.coralsprings.org/government/other-departments-and-services/community-development/downloadable-documents-forms-guidelines-applications>

Please scan and email completed application to clee@coralsprings.org or drop off to the City of Coral Springs Building Department



Official Use Only
BCPA

RESIDENTIAL TREE REMOVAL PERMIT APPLICATION

Permit Number: _____ Approved: _____ Date: _____

Property Information	
Name of Property Owner:	_____
Property Address:	_____
Property Subdivision:	_____
Home Phone Number:	_____ Cell: _____
Email Address:	_____

➤ A **property survey, site plan, or sketch must be submitted** showing the location of the proposed removals/replacements. Briefly describe the reason for the removal of tree.

Species	Tree Information	Diameter 4.5ft above ground
1. _____	_____	_____
2. _____	_____	_____
Reason for removal: _____		

Official Use Only
Approval with conditions: _____

I understand that this is an application for tree removal and that the application must be reviewed and approved **prior** to any removal taking place. I also understand that a final landscape inspection is required when work is completed and if I do not plant appropriate replacements within 60 days of removal I may be in violation of the City of Coral Springs minimum landscape requirements and subject to enforcement action. ****Homeowners Association approval maybe required****

Signature of Property Owner

Date