



CORAL SPRINGS POLICE DEPARTMENT COMMUNICATIONS UNIT

❖ Requirements for Employment

- High school graduation or equivalent; some previous dispatch experience helpful, but not required. Strong, positive public contact skills; ability to remain calm in emergency situations and react quickly.

❖ Hiring Process for Public Safety Telecommunicator

- Applicants must submit to and successfully complete the following
 - Screening for minimum qualifications
 - Criticall (Basic Dispatch Skills Test)
 - Formal interview
 - Computerized Voice Stress Analysis
 - Interview with the Deputy Chief of Police
 - Psychological evaluation
 - Mandatory drug screening
 - Background investigation
 - Medical examination
 - Completion of 12-month probationary period.

❖ Public Safety Telecommunicator Salary

- Starting pay of \$44,280
- Pay Range \$44,280 – \$69,120

❖ Benefits

- Include health, dental, vision, prescription, life and disability insurance; paid sick days, vacation, overtime, holiday pay and military leave; a retirement package. Uniform shirts.

❖ Hours/Days of Work

- The communications center operates 24/7/365.
- 40-Hour workweek with occasional mandatory overtime
- Trainees will work all shifts during the training process.

❖ Duration of process

- Generally, it takes about 3 months from application closing date to hire date.

❖ Reapplication

- Candidates not selected are permitted to reapply when positions become available.

❖ Contact

- For more information, call 954-346-1310; fax 954-346-1780, or email at policeemployment@coralsprings.org.

Under Florida Law, resumes are subject to public review. An Equal Opportunity Employer.

Applicant Signature and Date: _____