



Pool Deck | Patio | Slab Permit Application Checklist

Development Services - **Building Division**

Revision: 1.0

I.D. Number: 023.5

Revision Date: 6/27/19

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Required Permit Applications:

- [Building Permit Application](#)

Permit Review Steps:

- Structural
- Zoning
- Electrical (if applicable)

Minimum Plan Submittal

- Signed Contract between Contractor and Owner
- Two (2) copies of Surveys showing the location and scope of work.
- Two (2) sets of Plans.

Other Requirements & Information

- [Contractor Registration Requirements](#) (if Contractor not registered with City)
- [Owner/Builder Affidavit Packet](#) (if Owner/Builder)
- [Notice of Commencement](#) (if job value over \$2,500, required before 1st inspection)

Please note that this checklist is not intended to be all-inclusive.
Due to changes in codes, regulations, and ordinances, other requirements may apply.