

Second Submittal DRC Checklist

****All documents must be submitted by postal mail****

****A digital copy must be included****

Project name _____ Project address _____

- DRC application attached, signed, and notarized (only one original application is required)
- Check made payable to the City of Coral Springs
- Full descriptive narrative that details entire scope of work
- Ownership and encumbrance reports
- Separate plan sheet identifying all aspects of LEED certification that will be implemented for this development
(Staff will provide a LEED checklist to facilitate this requirement.)
- Include one (1) PDF digital copy of all submittal documents on CD
- Submit four (4) 24"x36" packages containing the items below

Note:

- All sheets are required to be signed and sealed, with each set stapled and folded.
- Site plans shall be dimensioned at 1"=2'-1". If the site is too large to place a 1"=20' site plan on one sheet, provide a master site plan at 1"=40' and match sheets at a scale of 1"=20'.
- A master site plan is required for all phased developments.
- Please see the Guide to Site Plan Submittal Requirements for detailed information on package contents.

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| <input type="checkbox"/> Cover sheet with location map | <input type="checkbox"/> Separate landscape plans |
| <input type="checkbox"/> Atla survey | <input type="checkbox"/> Existing tree survey |
| <input type="checkbox"/> Site plan | <input type="checkbox"/> Irrigation plans |
| <input type="checkbox"/> Building elevations | <input type="checkbox"/> Engineering plans |
| <input type="checkbox"/> Floor plans | <input type="checkbox"/> Signed and sealed drainage calculations |
| <input type="checkbox"/> Security plans | <input type="checkbox"/> Paint application |
| <input type="checkbox"/> Certified lighting plans | |

Fees: Residential \$532.34
Non-residential \$484.60

Staff Only

Date stamp plans and application at submission

Signature & date

DRC case # _____ Date _____