



GENERAL ORDER

WEAPONS

Implementation Date: February 15, 1988

Revokes: None

GENERAL ORDER - 3C

3C.1 INTRODUCTION

Police personnel have access to a variety of weapons for self-defense. Careless, negligent or inappropriate use of any weapon can result in both civil litigation and tragic loss of life to innocent people. Safe and proper use of all Department approved weapons is essential for maintaining professional status within the community.

Non-sworn police personnel with the exception of the Range Master shall not be authorized to carry any type of lethal weapon while on-duty unless specifically authorized in this General Order or by the Chief of Police.

All sworn members and authorized non-sworn members shall be issued a copy of this Order and be instructed in Department policies regarding the use of force prior to the issuance and authorization to use of all Department approved weapons.

3C.2 DEFINITIONS

See General Order - 3D

3C.3 POLICY/PROCEDURE

3C.3.1 Weapon Safety

- A. Except for general maintenance, storage, authorized training, or practice on an approved or designated training site, officers shall not draw any firearm unless circumstances create reasonable belief that it may be necessary to use the firearm in conformance with Coral Springs Police Department policy. Weapons other than firearms may be drawn and placed in a ready position when circumstances create reasonable belief that the weapon may be used in conformance with Department policy.
- B. Altered or modified weapons must meet or exceed the manufacturer's original functional design and/or specifications.
- C. All modifications related to the design of any service firearm shall be approved by the respective Division and/or Unit Supervisor and the Range Master.

1. Modifications may require additional training and qualifications at the discretion of the Range Master or designee prior to authorization and allowance of carrying the modified handgun on duty.
 2. Modifications not pre-installed by the weapons manufacturer must be done by the Range Master or designee.
- D. Handgun grips shall be restricted to those produced by a recognized manufacturer and must be standard plastic, rubber, metal, or wood grips. No decorative grips shall be permitted. All grips must be approved by the Range Master and installed by Range Master or Training Unit armorer.
- E. All officers of the Coral Springs Police Department shall ensure that all their issued and authorized personally owned off-duty firearms are safely stored when not in use. Department issued firearms shall be adequately secured in a manner that could reasonably be expected to preclude an unauthorized discharge of the firearm.
- F. Officers are required to handle all issued and off-duty firearms in a safe manner at all times.

During off-duty hours at home, all officers shall secure their Department issued Sig Sauer firearm and authorized personally owned off-duty firearms as follows:

1. Department issued Sig Sauer and authorized personally owned off-duty firearm shall be secured with a Cable Lock Safety security device, when the officer is not in physical control of the firearm (i.e., when the firearm is not being carried) and/or
 - a. in a locked drawer or cabinet;
 - b. in a secured box, vault, or safe;
 - Officers are encouraged to purchase a home safe for storage of their assigned firearms, personal firearms and valuables.
2. The Cable Lock Safety weapon security device shall be issued to each officer for each Department issued Sig Sauer firearm in the officer's possession. The Training Unit will also furnish any officer a cable lock for an authorized personally owned off-duty firearm(s).
 - Officers shall review and familiarize themselves with the operation of the Cable Lock Safety weapon security device, by reading the instructions provided with the device. Officers will also receive in-service training in the use of the weapon-securing device.
3. Officers shall immediately notify dispatch of any unintended discharge of a department issued or authorized firearm.
4. An on-duty supervisor shall respond to the scene (if within the jurisdictional limits of Broward, Miami-Dade or Palm Beach County). The supervisor shall notify the Office of Professional Standards and have CSI respond.
5. If outside of the tri-county area, dispatch shall notify the on-duty shift supervisor. The on-duty shift supervisor shall notify the Office of Professional Standards to determine if a response from the outside jurisdiction is warranted.

- G.** Any time an officer downs a vehicle for any period of time, all weapons shall be removed from the vehicle and safely secured.
- H.** Firearm inspections shall be conducted quarterly at the range facility during training. Supervisors may conduct additional firearm or ammunition checks at their discretion outside of the Public Safety Building at the clearing tube. The clearing tube is mounted on the wall at the southeast corner of the Public Safety Building under the covered parking. The clearing tube is a device for use as a safeguard to contain unintentional discharges when unloading and loading firearms. A portable clearing tube is also available at the Public safety Building to accommodate carbines.

The clearing tube shall be used when loading or unloading any firearm at the Public Safety Building.

Officers will use the following procedures when loading or unloading any firearm:

1. Unloading Handguns

- a.** Officers shall stand facing the front of the clearing tube.
- b.** Remove the magazine while the firearm is in the holster.
- c.** Draw handguns from their holster and while keeping the trigger finger outside of the trigger guard, insert the muzzle into the opening of the clearing tube. The muzzle can be inserted into the clearing tube until the trigger guard touches the clearing tube.
- d.** While holding the muzzle in the clearing tube, pull and lock the slide of the handgun to the rear or open a revolver's cylinder.
- e.** Remove ammunition as necessary.
- f.** Visually and physically check the firearm to be sure that it is unloaded.

2. Loading Handguns

The Administrative Loading Procedure shall be followed for the loading of handguns.

- a.** Starting with the unloaded handgun, slide forward in the holster, insert and seat a loaded magazine into the handgun.
- b.** Draw the handgun from the holster, and while keeping the trigger finger outside of the trigger guard, insert the muzzle into the clearing tube until the trigger guard touches the clearing tube.
- c.** Pull the slide all the way to the rear and release, loading a round into the chamber.
- d.** De-cock the hammer, if necessary.
- e.** Place the handgun in the holster and secure the retaining device.

- f. Remove the magazine from the handgun, top off the magazine and reseal it into the pistol.
- g. Never load a handgun by inserting a live round in the chamber and sending slide forward.

3. Loading/Unloading of Tactical Carbines

The muzzle of the Tactical Carbine shall be placed inside of the clearing tube while loading or unloading procedures are being completed. The safety will be in the on position and fingers will be kept outside of the trigger guard during all operations.

3C.3.2 Registration of Firearms

- A. All firearms the officer is authorized to carry, under provisions of this Order and Policy Statement 18, shall be registered with the Department. The Department registration shall be completed by officers when qualifying with all Department issued firearms and completing the Department qualification form. Officers who change any firearm they are authorized to carry shall qualify with the new firearm and complete a qualification form prior to reporting for duty. The Training Unit shall maintain the firearm qualification and registration records.
- B. The Department Range Master is responsible for the repair, issuance, and the inventory of all department owned firearms except for SWAT.
- C. Any unit procuring firearms will submit the purchased firearms upon delivery to the department Range Master for inspections and master inventory purposes prior to taking control of the firearms. The supervisor of the unit purchasing the firearms will be responsible for their storage and inventory control.

3C.3.3 The Weapons Committee

- A. The Chief of Police may convene a Weapons Committee when new weapons are being considered for Department approval.
- B. If a committee is appointed, the Chief of Police will select the members of the committee, to include a committee chair.
- C. The duration of the Committee shall be until the weapon recommendation is made.

3C.3.4 Issued and Approved Firearms

Only weapons and ammunition that meet Department authorized specifications, approved by the Chief of Police, and registered with the Department may be used by Officers in the performance of their duties while on and off-duty.

A. Emergency Authorizations

- 1. When a situation exists that would likely call for the use of any handgun or the tactical carbine, and the officer that is assigned and authorized to carry the handgun or tactical carbine is incapacitated or another officer needs to use the weapon. Any officer is then authorized to take possession of the handgun or tactical carbine and secure it, or if

necessary, use the handgun or rifle for self-protection, or for the protection of others, when it is likely that there is a risk of serious bodily injury or death.

2. An officer, whether on-duty or off-duty, may use any firearm available to them in an emergency for self-protection, or the protection of others, when it is likely that there is a risk of serious bodily injury or death.

B. Issued – Handguns

1. The primary Department issued handguns for all officers is the .9 millimeter–Sig Sauer 320.

The Sig Sauer P320 will be equipped with an approximate 6.5 pound trigger pull, tritium SIGLITE night sights, and a rail mounted flashlight.

2. Members of select specialized units may be issued and are authorized firearms other than Sig Sauer handguns as determined by the Department. Refer to Policy Statement 18 for the type and specifications of the authorized firearms.
3. Members of SWAT shall carry those firearms per SWAT standard operating procedure.
4. All issued firearms will be returned to the Training Unit upon termination of employment.
5. Department issued Sig Sauer handguns will be for on and off duty carry for members of the Department.
6. Officers assigned to the specialty units have limited authorization to carry other firearms, as authorized by the Chief of Police. The carrying of these firearms is limited to situations where no other Department authorized firearm could reasonably be concealed from detection by persons engaged in criminal activity. Use of the authorized off-duty firearm, or secondary firearm (the officer has qualified with) as a primary weapon can be permitted by the unit supervisor on a case by case basis during tactical operations. This authorized firearm is not meant to replace the officer's duty or off-duty firearm. Officers carrying these weapons shall be required to qualify on an annual basis.
7. Officers issued a Sig Sauer handgun shall carry the issued handgun with the rail mounted flashlight when:
 - a. in uniform (including while wearing the Class C uniform). The issued Safariland Level III holster will be used.
 - (1) Due to the administrative nature of their assignment, Captains and above, at their discretion, may carry the Sig Sauer while in uniform in a holster approved by the Training Unit, which is currently the Safariland ALS holster, along with one or more magazine. A duty belt is not required.
 - (2) SOC and members authorized to be in plain clothes, may utilize Safariland ALS holster systems for regular duty. The utilization of the rail mounted light is optional for officers working these assignments, unless the majority of their normal working hours are nighttime hours. Other holsters may be used for these assignments with

approval from the Unit Captain and concurrence of the Training Unit. VIN detectives are exempt from this requirement.

- b.** in training with the issued holster.
 - c.** involved in a CUTS call-out or training, with the issued holster.
- 8.** Officers are responsible for checking battery life on assigned rail mounted flashlights (both handgun and rifle). Supervisors will replace batteries of rail mounted flashlights. Those rail mounted flashlights in need of repair outside of battery replacement shall to be turned into the Training Unit for replacement.
- 9.** Officers may request to have their issued duty weapon modified with red dot sights (RDS). To receive approval, the officer shall:
 - a.** Be required to purchase and bear all costs of the RDS optic, slide, holster, and back up sights.
 - (1)** RDS optics must be from the Range Master's list of approved manufacturers which include most models from Sig Sauer, Trijicon, Holosun, Leupold, and Eotech.
 - (2)** Authorized RDS ready slides are those models pre-milled from Sig Sauer or other slide individually approved on a case by case basis by the Range Master. The length must be the standard pistol length of 3.9 inches. The approved models are P320 X-Series (Optic ready) slide assembly-9mm – Black Nitron 3.9 inch and the X-Series slide assemble-9mm-with Romeo1Pro 6moa-Black Nitron 3.9 inch (optic included). Members are encouraged to contact the Range Master prior to any purchase.
 - (3)** Holster requirements are listed in 3C.3.8.
 - (4)** Back up iron sights are required and must be approved by the Range Master or designee. In the event of a RDS battery failure or malfunction, the iron sights must be visible through the RDS window.
 - b.** Have weapon inspected and approved for use by Range Master or designee.
 - (1)** Sig Sauer P320 factory internals must remain in the firearm. These internals include the barrel, spring, and Fire Control Unit (FCU). The FCU refers to the chassis/housing which includes the trigger and manufacturer's serial number. The FCU is located inside the grip module/frame of the firearm.
 - (2)** If the RDS is not pre-installed by the weapons manufacturer, installation of the RDS, installation of RDS and back up iron sights must be done by the Range Master or designee.
 - c.** Attend and successfully complete the CSPD RDS Pistol course or a RDS course approved by the Training Unit.
 - d.** Pass the FDLE Qualification course with a score of 80% or better with a RDS equipped duty weapon.

10. Officers qualified with an off duty carry handgun may carry the off duty handgun when:

- a. on duty and attending a work related function in formal attire, business or plain clothes attire where concealment of the weapon is prudent.
- b. in uniform as an additional on-duty firearm concealed from the public view.

11. All issued firearms will be kept clean and in good working condition by the officer assigned the firearm. Officers are responsible for having the correct caliber duty ammunition in their assigned and authorized off-duty firearms. The following also applies to issued firearms:

- a. Officers are not authorized to dismantle their issued Sig Sauer handguns beyond the four component parts of barrel, slide, recoil spring unit and frame. If further dismantling is necessary, only the Range Master or a designated Training Unit armorer is authorized to complete additional maintenance and repair.
- b. All officers assigned a Sig Sauer duty handgun will be provided with three (3) magazines. Missing, lost, damaged or stolen magazines require a written report and will be reported to the Training Unit so that a replacement can be procured. Found or recovered magazines are to be turned in to the Training Unit. Modifications to the magazines, such as changing capacity or attaching accessories **must be** authorized, inspected, and installed by Training Unit armorers.

C. Additional Approved Firearms

1. Tactical Carbine

- a. Authorization – only officers that have successfully completed a Basic Tactical Carbine Course and a Qualification Course specific to their assigned weapon system will be authorized to carry and use the tactical carbine. All officers assigned a Tactical Carbine will secure the rifle in their vehicle, in accordance with this policy, when they are on-duty or working an off-shift detail. Approved weapon systems are listed in Policy Statement 18.

(1) The Training Unit will conduct all annual qualifications for these weapons.

(2) The K-9 Supervisor will be responsible for ensuring the quarterly and annual qualification of K-9 officers by a qualified firearms instructor.

- b. The tactical carbine may be removed from its case or locking rack and deployed:

(1) When making a felony traffic stop or in a high risk situation and the suspects are armed or believed to be armed.

(2) When a critical incident develops, and the officer reasonably believes a lethal response may be required and the tactical carbine provides the officer with an advantage.

- (3) When the Civil Unrest and Tactical Support (CUTS) team is deployed at the direction of the CUTS Commander and pursuant to Department Response to Resistance guidelines.
 - (4) In other circumstances authorized by S.O.P.
- c. Procedures for unloading the tactical carbine in the field is as follows:
 - (1) When practical the officer shall move to an area free from public view.
 - (2) Point the tactical carbine in a safe direction.
 - (3) Place the weapon on safe.
 - (4) Remove the magazine.
 - (5) Point the weapon at the ground and pull the charging handle ejecting all the live rounds from the weapon (The charging handle should be cycled several times to ensure proper ejection)
 - (6) The officer shall then lock the bolt to the rear and visually and physically inspect the weapon's firing chamber.
 - (7) Once it is determined the weapon is unloaded, return the weapon to a patrol ready condition.
- d. The tactical carbine shall remain secure in its case or locking rack until it can be deployed, pursuant to the guidelines of this policy and shall:
 - (1) Be stored in a patrol ready condition with the chamber empty, bolt forward, and a fully loaded magazine inserted.
 - (2) Have the safety engaged.
 - (3) Have all magazines loaded with only Department authorized ammunition.
 - (a) Twenty (20) round magazines will be loaded to full capacity, twenty (20) rounds.
 - (b) Thirty (30) round magazines will not be loaded to capacity, they will be loaded to twenty-eight (28) rounds.
- e. Equipment – only tactical carbines, and ammunition supplied by the Department will be used. No modifications to the tactical carbine will be made without the approval of the Range Master or Training Unit. Any and all modifications to the Department carbine will be performed by Training Unit armorers. Officers will be responsible for the storage and return of any items removed from the assigned carbine as a result of any modification.

- f.** An officer will not be issued the tactical carbine until the vehicle has the proper equipment. Once the vehicle has the proper equipment, the following procedure shall be in effect:
 - (1)** During off-duty hours, or after the officer has completed their tour of duty, the carbine shall be secured in the approved locking device in the vehicle's trunk or tactical carbine rack located inside the marked vehicle, Department ordinance room, CSPD range safe or personal home safe that can accommodate the tactical carbine.
 - (2)** If the tactical carbine must be stored in the trunk, it must be stored prior to leaving the parking area of Police Headquarters.

2. Storage of the Tactical Carbine

a. Unmarked Vehicles with trunk mounted storage systems

- (1)** When off duty, tactical carbines must be secured within the approved locking device in the vehicle's trunk utilizing the following procedure:
 - (a)** Secure the rifle in the approved locking device or case. Lock the approved device.
 - (b)** Activate the vehicle's alarm system.
- (2)** When on duty and the vehicle is equipped with a passenger compartment locking rack and rifle bag, the patrol rifle may be secured in the passenger compartment.
- (3)** If the member leaves the vehicle unattended for a short period of time, i.e. on a call or taking a meal break, the rifle must be covered by the rifle bag.
- (4)** If the member leaves the vehicle at the scene of a crime, or any place for an extended period of time and no one can remain with the vehicle, the rifle must be removed and secured in the trunk as if the member was off duty.

b. Marked & Unmarked Vehicles (equipped with the passenger compartment locking rack).

When the officer is off duty and not operating the vehicle, the tactical carbine should be stored inside the officer's vehicle utilizing the following procedure:

- (1)** Remove the magazine and store all the magazines inside the officer's residence or in the trunk of the patrol vehicle.
- (2)** Tuck the sling of the tactical carbine rifle so it is not visible from the outside.
- (3)** Activate the kill switch to the siren box. This will kill power to the siren box.
- (4)** Lock the center console.
- (5)** Activate the patrol vehicle's alarm system to the on position.

c. Additional Storage Requirements

- (1) Officers leaving town overnight for any period of time or downing their assigned vehicle for any reason, the tactical carbine shall be stored inside the locked cabinets available in Patrol, CAPS, or the Training Unit offices or at their residence inside a safe that can accommodate the tactical carbine.
- (2) K-9 members shall coordinate with a member of SWAT and secure the weapon within the SWAT ordinance room or with the Range Master at the range.
- (3) The following procedure shall be conducted prior to storing the tactical carbine:
 - (a) Verify the safety is engaged
 - (b) Remove the magazine
 - (c) Lock the bolt to the rear and visually inspect the chamber ensuring it is empty
 - (d) Store weapon

d. Rifle Storage (Motorcycles)

- (1) Rifles will only be stored in the motorcycle's low side saddle bag in the approved locking mechanism.
- (2) During enforcement or situations in which the motorcycle officer is in immediate control of the motorcycle, the saddle bag may be unlocked, but must be secured with the twist top, with the key in the locking mechanism so that it can be quickly deployed or utilized by another officer if necessary.
- (3) Anytime that the officer is away from the motorcycle (i.e. meal break, court, end of shift, etc.) for an extended period of time, or cannot visually observe the motorcycle, the key must be removed from the locking mechanism, and the saddle bag must be locked.

D. Storage and Transport of Tactical Carbine on School Grounds

The School Board of Broward County has agreed to allow officers assigned to a school to transport and store their tactical carbine on school grounds.

1. Storage of Tactical Carbine

- a. Tactical carbines shall be stored on school grounds in an approved rifle safe inside the School Resource Officer's lockable office.
- b. It shall be stored in a patrol ready condition with the chamber empty, bolt forward, a fully loaded magazine inserted, and have the safety engaged.
- c. The tactical Carbine can only be stored in the rifle safe during school hours. At the end of the SRO's shift, the tactical carbine must be removed and placed back in their department vehicle.

- d. The tactical carbine cannot be left on campus overnight. Only sworn members of the department may access the tactical carbine.
- e. It may only be deployed and used on campus when a critical incident develops and the officer reasonably believes a lethal response may be required and the tactical carbine provides the officer with an advantage as described in this policy.

2. Transport of Tactical Carbine onto Campus

- a. Tactical carbines will be transported on and off campus in a department approved discrete rifle bag.
- b. The discrete rifle bag will be discrete in nature as not to draw unnecessary attention and concern of the public.
- c. When transporting the tactical carbine onto campus, the SRO will remove it from the approved locking device/rack of their department vehicle and place it into the discrete rifle bag.
- d. This should be done in an area that would not draw undue attention. Once the tactical carbine is secured in the discrete rifle bag, the SRO will transport the tactical carbine directly onto campus and place it into the rifle safe.

3. Transport of Tactical Carbine off Campus

- a. For the removal of the tactical carbine from campus, the SRO will remove the tactical carbine from the rifle safe and place it into the discrete rifle bag.
- b. The SRO will then directly transport the tactical carbine off campus and return it to the approved locking device/rack in the SRO's department vehicle.

3C.3.5 Firearms Carried Off-Duty

- A.** Officers are encouraged to carry their issued or authorized personally owned off-duty firearm while off-duty. Officers who carry a firearm while off-duty are required to maintain, service, and carry the firearm in accordance with 3C.3.4 and 3C.3.8 of this General Order. Officers who do not carry a firearm off-duty shall not be subject to disciplinary action if an occasion arises where they could have taken police action if armed.

Off-duty officers operating a Department vehicle shall be armed with a Department issued firearm, or personally owned off duty weapon that the officer has qualified to carry and must have a minimum of 10 rounds of ammunition by either magazine capacity or reloading device with them.

- B.** Section 790.052, F.S., states that all certified full-time police officers shall have the right to carry firearms and perform law enforcement functions within their jurisdiction while off-duty. Off-duty police officers may carry firearms concealed on their person anywhere within the United States under *L.E.O.S.A. (HR-218)*. Officers carrying a concealed firearm out of the State of Florida within the United States under *L.E.O.S.A. (HR-218)* authority shall familiarize themselves with the laws concerning deadly force, magazine capacity, and firearm

possession in the state(s) in which they are traveling. An off-duty officer who takes firearms-related action while outside of their jurisdiction may be characterized by the court as acting outside of the scope of their employment, thereby losing the protection of s.768.28, F.S., which provides immunity from lawsuits against individual officers.

- C. Off duty officers are authorized to carry their issued handgun, as well as authorized personally owned off-duty firearms for off-duty use by the department. Officers contemplating the purchase of a personally owned off-duty firearm shall contact the Range Master or Training Unit members in order to verify the weapon's status as acceptable prior to purchase. Refer to Policy Statement 18 for a list of authorized manufacturers and calibers.
1. The authorized personally owned off-duty firearm must feature double action or striker fired first shot capability.
 2. No altering of the authorized personally owned off-duty firearm's factory condition can be made with exception of sights (e.g. night sights) and grips unless approved by the Range Master.
 3. All off-duty firearms must be carried in a holster that completely covers the trigger guard and has a designed means to secure the holster to the body.
 4. Authorized personally owned off-duty firearms must be inspected by the Range Master prior to qualification.
 5. Each officer may qualify with two (2) authorized personally owned off-duty firearms for off-duty use. Additional weapons may be added at the discretion of the Chief of Police or Range Master. All inspection and qualification requirements shall still apply.
 6. Officers with semi-automatic firearms shall correctly demonstrate disassembly, re-assembly of firearm and a magazine exchange, prior to a qualification attempt. Failure to do so will result in disqualification.
 7. Officers with revolvers shall demonstrate familiarization of reloading prior to qualification. Failure to do so will result in disqualification.
 8. Officers will be required to pass the F.D.L.E. standard firearms qualification course prior to carrying any authorized personally owned off-duty firearm. This qualification will be administered by training unit personnel only. Failure to qualify in two attempts on the same day will result in disqualification. Any future attempts at qualifying will require a separate range date. Any officer who fails to qualify with their authorized personally owned off-duty firearm, will not be permitted to carry the firearm on or off-duty.
 9. Officers will be responsible for all costs associated with their authorized personally owned off-duty firearm (repair, maintenance, and holsters). Officers must carry and chamber department issued ammunition for off-duty firearm use.
 10. Authorized personally owned off-duty firearms are permitted as back-up weapons for on-duty use. Proof of annual qualification with a designated secondary backup handgun will serve as authorization to carry a personally owned handgun as the designated on-duty backup.

Officers qualified with an off duty carry handgun may carry the off duty handgun when:

- a. on duty and attending a work related function in formal, business or plain clothes attire where concealment of the weapon is prudent.
 - b. in uniform as an additional on-duty firearm concealed from the public view.
 - c. As a duty weapon if in plainclothes assignment, provided a minimum of 10 rounds is available through magazine capacity and or carried reloading device
11. Officers are encouraged, but not required, to carry additional reloading devices for their authorized personally owned off-duty firearms.
12. The department may at any time deny permission for a personally owned firearm to be carried off-duty by an individual by virtue of continued poor performance during qualification attempts or weapon malfunctions.
13. Authorized personally owned off-duty firearms are to be safely stored in the same manner as department issued firearms when not in use.
- D. Firearms carried off-duty shall be concealed from public view at all times, until immediate use is anticipated.

3C.3.6 Replacement Handguns

- A. All Departmental owned handguns are to be stored in the Range Master's office and/or range safe until such time as needed.
- B. Department owned handguns shall be issued to an officer only after approval from the Range Master.
- C. Officers discovering that their issued firearm is in need of repair shall take the firearm to the Department Range Master, a Training Unit armorer, or an armorer approved by the Training Unit Supervisor or Range Master for repairs. The armorer shall inspect and make repairs and return the firearm. If the repairs are beyond the scope of repairs normally made by the armorer, the firearm will be shipped back to the manufacturer for repairs. During the repair time, the officer will be issued a replacement firearm until the repaired firearm is returned. The Range Master will note the new serial number in the Department Assigned Firearms Log (spread sheet).
- D. Any officer receiving a Department replacement handgun must qualify with it before it is carried on-duty or off duty.
- E. When the officer's issued firearm has been returned, it must be functionally tested for accuracy and reliability prior to it being carried. The Range Master shall assist in the testing of the firearm.
- F. Once the officer has functionally tested the repaired handgun, the officer shall return the Department owned handgun to the Range Master in the same condition it was issued.

- G. The Range Master shall indicate the date of return in the Department Assigned Firearms Log (spread sheet) and return the replacement handgun to the range safe.
- H. In the event an officer's personally owned off duty/backup handgun is impounded as evidence the Department will provide a comparable replacement until such time the handgun can be returned.

3C.3.7 Ammunition and Reloading Devices

- A. Only Department-approved ammunition shall be authorized for use in firearms carried by sworn members of the Department while on-duty, or off-duty. Refer to Policy Statement 18 for the current list of authorized ammunition.
- B. Issued ammunition shall be replaced during the first quarter of each year in conjunction with qualification/training sessions.
- C. The Chief of Police may authorize additional caliber, brand or model, firearms for use by Department personnel. After authorization, officers may carry such firearms however; in some circumstances, the individual officer shall be responsible to provide ammunition for training, practice and service, including the CSPD RDS pistol course. Prior to qualification, the weapon and ammunition requested will be inspected and evaluated for reliability and performance by the Department's Range Master. The Range Master will report to the Chief, through the chain of command, any weapon or ammunition selection failing inspection.

D. Additional Ammunition

1. Uniform officers, performing line functions, shall carry a minimum of two fully charged reloading devices on the "duty gun belt" in addition to a fully loaded firearm. Captains and above, while in uniform, at their discretion, may carry one fully charged reloading device on the "duty gun belt", due to the administrative nature of their assignment.
2. Uniform officers performing other than line functions and on-duty or off-duty detail plainclothes officers shall carry a fully loaded firearm and at least one extra fully charged magazine.
3. Officers that carry a department issued or authorized personally owned off-duty firearm off-duty, must carry the firearm with at least one fully loaded magazine and one round chambered (semi-auto) or cylinder fully loaded (revolvers).

E. Magazines

Officers who carry a Department issued or authorized personally owned off-duty semi-automatic firearm shall use the magazines that were supplied with the firearm or approved by Range Master or Training Unit.

3C.3.8 Holster Requirements

- A. While in uniform, issued handguns shall be carried in the department approved holster with all the safety devices and security features of the holster engaged. Approved holsters shall be used in all other situations and the safety features of those holsters shall be engaged.

Note: Exceptions to the above may be granted to members of SWAT upon the Chief's approval. Only approved holsters can be used, and all members of the unit shall utilize the same type of holster.

B. Approved holsters shall:

1. have a thumb-break security system.
2. be security style.
3. not have a swivel.

C. While in uniform, holsters shall be worn on the officer's strong side. Cross-draws are not permitted.

D. SOC, and plain clothes officers/detectives, may utilize Safariland ALS holster systems for regular duty.

E. Officers who have been approved to carry issued handguns equipped with red dot sights shall utilize the Level 3 Safariland 6000 or 7000 series holster, with ALS and SLS.

F. Plain clothes officers, off-duty officers, and uniform officers carrying additional on-duty firearms shall wear holsters that conceal the weapon from view:

1. Holsters should be either waist, ankle, elastic band inside uniform shirt type, or shoulder style.
2. All holsters must be approved by the Training Unit Supervisor prior to being worn on or off-duty.
3. Holsters shall be worn on the member's strong side, except for ankle, shoulder, and inside the uniform shirt band type holsters. Cross-draw of a waist holstered firearm is not permitted.
4. Plain clothes and off-duty officers may carry their firearms within a bag, which affords security to the firearm. The firearm must be holstered, and trigger guard must be covered by the holster within the bag used.

G. An officer may be exempt from wearing a holster with the prior written consent of their Division and/or Unit Supervisor, if an assignment makes use of a holster impractical. All approvals must be made in writing, forwarded to Training and kept in the officer's firearm file.

H. All firearms carried by on-duty non-uniform personnel shall be concealed from public view, unless the immediate use of the firearm is anticipated, with the following exceptions: when the officer's badge is visible, or when the officer's clothing identifies the officer as a member of the Coral Springs Police Department.

I. The Training Unit will issue and take in holsters. All issued holsters will be returned to the Department upon termination of employment.

3C.3.9 Firearms Qualifications

- A.** All officers shall qualify annually to demonstrate their firearms proficiency. Officers will qualify with their issued handgun prior to qualifying with their authorized personally owned off-duty firearm or tactical carbine.

The qualification course will be completed without any prior practice on the day of the qualification attempt. Only one qualification attempt per day is authorized (one qualification attempt per day may mean as many as 3 firings on the course).

The Training Unit shall administer the annual qualification course and maintain all officers' qualification records. Officers must meet or exceed a minimum of 80% hits to be authorized to carry any firearm.

Officers shall qualify during the first quarter of each year utilizing the current Florida Department of Law Enforcement recommended course of fire for basic police recruits in Florida.

Extensions to the qualification deadline shall be granted to officers who are unable to qualify due to performing under a light duty status, or while on approved extended absence, which extends the officer past the end of the qualification period.

Officers shall qualify within 3 days of returning to normal duty. While qualifying with their issued firearm(s), officers shall utilize the holster that the firearm shall be carried in while on-duty. Firearms to be qualified with shall include:

1. Department issued handguns.
 2. Tactical Carbine – Officer shall qualify annually with the tactical carbine regardless of whether the officer was issued one.
 3. Less Lethal Shotgun – Officers authorized to deploy with the less lethal shotgun shall qualify annually with the less lethal shotgun regardless of whether the officer was issued one.
 4. Any other firearms the officer is authorized to carry.
- B.** No handgun shall be carried prior to qualifying with that particular handgun. New officers shall qualify as soon as possible and prior to any street assignment.
- C.** Only officers who have successfully completed a Basic Tactical Carbine training qualification course for the tactical carbine shall be authorized to carry and use that weapon, except as stated. Officers shall qualify with the tactical carbine annually.
- D.** Firearms utilized by officers shall be safety inspected during the annual qualification by the Range Master.
- E.** Officers failing to qualify with an issued firearm on their first attempt will be required to fire two back-to-back successful qualifications with the same issued firearm.

1. During qualification, evaluation sessions, remedial training, or being compelled to repeat quarterly training, officers failing to fire two back-to-back successful qualifications with the issued handgun will be removed from regular duty for a period of up to ten days.

During this period, the officer will not be permitted to carry firearms, except when traveling between the officer's residence and the range or CSPD headquarters.

The Range Master will make written notification to the Training Unit Supervisor, will notify the proper chain of command. During this period, the officer will train with the firearm and attempt two back-to-back successful qualifications.

The qualification attempts will be scheduled around on-going training and range availability. Two back-to-back successful qualifications will cause the officer to be returned to regular duty.

The Range Master will make written notification of the successful qualification to the Training Unit Supervisor, who will then notify the officer's Supervisor and the Chief of Police.

2. Officers failing to qualify with the issued handgun by the end of the ten-day period will be subject to termination.
3. Officers failing to fire two back-to-back successful qualifications with the authorized personally owned off-duty firearm or tactical carbine will have their authorization to carry that firearm suspended until the officer successfully completes two back-to-back qualifications.

The Range Master or Firearms Instructor will retain the officer's department issued tactical carbine and make written notification to the Training Unit Supervisor of an officer's suspended authorization to carry the authorized personally owned off-duty firearm or tactical carbine.

The written notification will be placed in the officer's firearms training file. Officers that have had their authorization to carry their authorized personally owned off-duty firearm or tactical carbine suspended can continue to carry their issued handgun for duty or off-duty provided they have qualified with issued handgun.

Two back-to-back successful qualifications will restore the officer's authorization to carry the authorized personally owned off-duty firearm, or tactical carbine.

The Range Master will make written notification of the successful qualification to the Training Unit Supervisor. The written notification will be placed in the officer's firearms training file.

4. Officers failing to qualify with their personally owned handgun, tactical carbine, or less lethal shotgun after 5 remedial sessions and 5 qualification attempts will have their authorization to carry that weapon removed. The Range Master will complete a memo detailing all the training session, qualification attempts, and personal observations. The memo will be forwarded via chain of command to the Administrative Captain for appropriate action.

- F. If the Range Master, a Department supervisor or firearms instructor believes an officer is not proficient in the use of an issued firearm or designated secondary/off-duty firearm, the supervisor or firearms instructor shall notify the officer's Supervisor, the Training Unit Supervisor and the Range Master. The Range Master shall then coordinate an evaluation session for the officer at the range with the Range Master. The evaluation shall address the area(s) of concern. The Range Master will make written notification to the Training Unit Supervisor that the officer meets Department standards or that the officer needs additional training.
1. If an officer needs additional training to maintain standards, the officer's authority to carry a firearm shall be immediately suspended and the officer shall be assigned to the range.
 2. The officer will receive remedial training and then fire the Departments qualification course of fire. Officers failing to qualify with an issued firearm or designated secondary/off-duty firearm, will be required to fire two back to back successful qualifications with the issued firearm.
- G. In addition to the annual qualification, the Training Unit shall conduct quarterly firearms training exercises. The exercises shall vary in techniques and equipment to account for changing conditions encountered by officers to demonstrate proficiency and will include mandatory retraining requirements in accordance with CJSTC rule 11B-27.00212. These training sessions are mandatory for all sworn members of the Department and will be completed within the quarterly training period. Officers who are unable to train due to temporary physical limitations, or while on approved extended leave, may be relieved from training, with the approval of the Training Unit Supervisor, and with notification to the Chief of Police. The Range Master will report officers that fail to attend mandatory training sessions to the Training Unit Supervisor, who will notify the officer's Supervisor. Progressive disciplinary action may occur for failure to attend mandatory training.
1. As part of the firearms exercises, officers shall receive annual in-service training, which may include written tests or video trainings, based on deadly force, physiological response dynamics, response to resistance, response to resistance terminology and other applicable policies.
 2. The Training Unit shall issue a memorandum for each firearms training exercise. The memorandum shall advise the firearm(s) and equipment needed, and any other pertinent information necessary to complete the exercise.
 3. Any officer that fails to successfully complete the quarterly firearms training, can be compelled to repeat the training and/or be compelled to fire the Department qualification course of fire.
 4. Any officer on extended leave or light duty for a period over thirty (30) consecutive calendar days, regardless of leave type, must be approved to return to duty by the Training Unit Supervisor or designee prior to returning to full duty.
 - a. This may require them to complete the FDLE standard 40 round course and complete any quarterly training missed.
 - b. It is the officer's responsibility to schedule with a member of the training unit to ensure compliance prior to being operational in the field.

5. Any time that an officer is compelled by the Range Master or Training Unit Supervisor to fire a qualification course, it will be viewed as an actual qualification. Officers will be given one opportunity to pass the qualification course. Officers failing to qualify on the first attempt must fire two back to back successful qualifications. Such qualifications can be required with limited or no advanced notice.
- H. All SWAT training shall be the responsibility of the SWAT Commander. It is the SWAT Commander's responsibility to forward all training records and lesson plans to Training for inclusion in the training files.

Active SWAT team members will be exempt from completing the quarterly firearms training sessions. SWAT members will qualify the FDLE state course annually and will be required to complete the annual training mandates as determined by the Training Unit.

3C.3.10 Special Weapons and Tactics Team Weapons and/or Equipment

- A. Weapons and/or equipment specifically assigned to the Special Weapons and Tactics Team by the Chief of Police are to be used solely by the Special Weapons and Tactics Team under the command of the SWAT Commander or his designee during a high-risk situation or SWAT training.
- B. No Special Weapons and Tactics Team weapon and/or equipment shall be used without the approval of the SWAT Commander.

3C.3.11 Police Impact Weapons

- A. Officers, and approved non-sworn members, are authorized to carry the 21-inch ASP brand collapsible baton. Members must complete an authorized training course and/or demonstrate proficiency to a qualified Department defensive tactics instructor prior to carrying any impact weapon. In addition, members shall complete annual proficiency training in the use of police impact weapons. During training, should a member not be able to show proficiency, they will not be allowed to carry a baton until such time as they pass the training. A memo will be sent from the Training Unit to the member's supervisor. Any retraining will be arranged between the Unit Supervisor and the Training Unit.
- B. Police impact weapons shall be used only in accordance with the techniques and guidelines taught by Department authorized defensive tactics instructors or by a Department authorized training course. During annual training, the instructor shall inspect the baton and approve its continued use.
- C. The impact weapon should be carried in the baton ring, holster, or in a low profile position when it is not being used.
- D. No issued impact weapons are allowed to be carried off duty with the exception of off-duty details.

3C.3.12 Carrying of Department Issued Non-Lethal Weapons On-Duty

- A.** All sworn members of the department shall carry issued non-lethal weapons while on duty and in Class C uniform.
- B.** Members of specialized units that have other authorized uniforms as outlined in General Order 4A shall be required to carry issued non-lethal weapons whenever their daily assignment mandates use of their issued ballistic vest.
- C.** Due to the administrative nature of their assignment, Lieutenants and above are not required to carry their assigned non-lethal weapons when they are in uniform. However, they may carry at their discretion.
- D.** Sworn members working in plain clothes shall only be required to carry non-lethal weapons when wearing their assigned ballistic vest. They are authorized to carry when not wearing assigned tactical vest at their discretion.
- E.** Any sworn member working a uniformed, off-shift detail shall carry both issued non-lethal weapons.
- F.** All authorized non-sworn members shall have the option to carry non-lethal weapons based on supervisor approval.

3C.3.13 Use of the Conducted Electrical Weapon

See General Order 3B

3C.3.14 Use of Less Lethal Shotgun

See General Order 3F

3C.3.15 Response to Resistance Reporting Procedures

See General Order 3.

APPROVED


Bradley McKeone
Chief of Police