

**CITY OF CORAL SPRINGS COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF DIRECTORS MEETING  
Monday, February 24, 2020**

Board Chair John Walsh called the meeting to order at 6:00 p.m. The meeting was held in the Everglades Room, City Hall, 9500 West Sample Road, Coral Springs, Florida. Kristi Bartlett called the roll of the Board Members.

John Walsh, Chair	Present
Germain Bebe	Joined at 6:03 PM
Lorna Brown-Burton	Present
David Harper	Present
Andrew Kasten, Vice Chair	Present
Allan Koch	Present
William Vasquez	Present

Also in attendance:

Kristi Bartlett, Director, Econ. Development  
Vanessa Steinerts, CRA Counsel  
Diana Scarpetta, ED Coordinator  
Joshua Simmons, City Commissioner  
Scott Brook, Mayor  
Anil Harris from RSM US LLP  
Mr. & Mrs. Michael Ciffolillo

All persons in attendance rose for the recitation of the Pledge of Allegiance.

A moment of silence was held.

**1. Citizens' Comments:**

- Mr. Ciffolillo introduced himself and wife and commented on his grant application for the improvements he will be doing to his commercial property located at 9615-9619 W. Sample Road.

**2. Special Announcements/Comments:**

- Chairman Walsh mentioned that Melissa Heller will be overseeing the CRA operations.

**3. Approval of meeting summary:**

- January 27, 2020

**Action:** Board member Kasten moved, seconded by Board member Vasquez, to accept the meeting minutes. The motion was approved unanimously (7-0).

**4. CRA Financial Audit Report**

Senior Manager Anil Harris reviewed the CRA Financial Audit. Mr. Harris explained there were no audit adjustments, uncorrected mistakes or deficiencies. RSM provided an unmodified audit opinion.

**Action:** Board member Koch moved, seconded by Board member Brown-Burton, to accept the CRA Financial Audit. The motion was approved unanimously (7-0).

## 5. Commercial Property Enhancement Grant Application - 9615-9619 W. Sample Road

Director Bartlett provided an overview of the improvements sought by the property owner and the grant requested amount (\$10,000.75).

**Action:** Board member Kasten moved, seconded by Board member Koch, to approve the grant award to the property owner of 9615-9619 W. Sample Road. The motion was approved unanimously (7-0).

## 6. CRA Budget

Director Bartlett provided an overview of the CRA budget report. She informed the Board of a modification requested to the Finance Department to create a new and separate line item for the payment to the City for Administrative Services.

Further, Ms. Bartlett informed the Board that City management is evaluating the City signs throughout the City with the purpose of rebranding the City. The goal is to achieve a cohesive brand in the City including the Downtown area. The wayfinding project will be on hold while this evaluation is finalized.

Commissioner Simmons commented that the City will be working on an intense rebranding project with the purpose of creating a common theme throughout the City. However, the Downtown area will still have its own identity but cohesive with the entire City.

As suggested by Director Bartlett, a CRA budget report will be provided on a monthly basis.

## 7. Other Business

Director Bartlett provided the following updates:

- **Innovate Update:** Event was very successful. Five companies participated in the pitch competition. Vitruvian VDR won the Judges Award and LED Accents won the Crowd's Favorite. Keynote speaker Lil Roberts was wonderful and has offered to partner with the CRA and the City on education events for local businesses.
- **Cornerstone Update:** On Feb. 18, 2020 the City Commission approved special exceptions for the project (5-0 vote). Project is moving forward and likely to demolish existing building in July.
- **Village Square:** Staff continues to work with property owner. Director Bartlett has a meeting scheduled on Wednesday with City management and developer to discuss the project.
- **Festival of the Arts Volunteers:** Festival will take place on March 21<sup>st</sup> and 22<sup>nd</sup> from 10 AM to 5PM. Volunteers are needed. Director Bartlett asked Board members to let her know the hours they will be able to volunteer at the Festival.

**8. Adjournment**

- There being no additional business, the meeting adjourned at 6:53 PM. The next CRA Board Meeting will be Monday, March 23, 2020 at 6 PM.

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DATE APPROVED/ACCEPTED

  
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JOHN M. WALSH, J.D., BOARD CHAIRPERSON  
CRA BOARD OF DIRECTORS

  
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KRISTI BARTLETT, CECD  
DIRECTOR, ECONOMIC DEVELOPMENT  
CITY OF CORAL SPRINGS