



**CORAL SPRINGS
HOLIDAY EXPRESS
PARADE**

**City of Coral Springs 2018
"HOLIDAY EXPRESS PARADE"**

Wednesday, December 12, 2018 • 7 p.m.
Visit CoralSprings.org/holidayparade for details.
2501 Coral Springs Drive • Coral Springs, FL 33065
Email: holidayparade@coralsprings.org
Phone: 954-345-2112 • Fax: 954-345-2111

**City of Coral Springs 2018
"HOLIDAY EXPRESS PARADE"
Wednesday, December 12, 2018 at 7 p.m.**

Rain date: Thursday, December 13

Participant Information

These guidelines for the Holiday Parade have been established to guarantee a high-quality, entertaining event.

AWARDS AND THEME INFORMATION

Award winners are determined by a panel of judges, who evaluate each entry during the parade. Your entry must pertain to the theme "HOLIDAY EXPRESS" (fully decorated float/entry) in order to be considered for an award. Floats will be judged on creativity and adherence to the parade theme, use of lights, construction and originality. Floats must proceed along the entire parade route. All entries must flow smoothly through the parade route and not stop along the way, no performances, etc. Floats will be judged at staging from 6 to 6:30pm. Floats interested in being judged must be at staging by 6:15pm (both profit and non-profit will be judged together with the top three receiving awards). Bands will not be judged.

"Holiday Express" Theme Description

For 2018, participants are encouraged to showcase the holiday season while focusing on a TRANSPORTATION theme.

- Trains/Cars/Trucks
- Airplanes/Flight
- Speed/Movement (for example, fast moving light displays)
- Outer Space/Spacecraft

Remember: **Santa Claus will appear on the last unit in the parade. Therefore, any Santa and/or Mrs. Claus or resembling likenesses on adults (including red Santa suits, Santa hats/beards, etc.) MAY NOT appear in any other entry. This confuses spectators and children!**

Awards:

- 1st Prize – Mayor's Cup
- 2nd Prize – Vice Mayor's Cup
- 3rd Prize – Commissioner's Cup



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Entry Guidelines – Be Sure to Follow Them!

- We encourage the liberal use of lights on all entries, including floats and for walking groups!
- **Santa Claus will appear on the last unit in the parade. Therefore, any Santa and/or Mrs. Claus or resembling likenesses on adults (including red Santa suits, Santa hats/beards, etc.) MAY NOT appear in any other entry. This confuses spectators and children!**
- Entries must be designed to be viewed from all sides.
- Entry size must not exceed 13.5 feet in height and 9 feet in width.
- No person may ride on a float/entry while enroute to the parade.
- It is recommended that float entries have lights for better viewing and to ensure safety.
- Boat entries: only street-legal boat trailers will be allowed.
- Boat capacity: maximum number of people allowed on each boat when in the water also applies to its capacity during the parade.
- The only cars or trucks permitted in the parade are those carrying dignitaries, towing a float or fully decorated as an entry.
- Walkers are permitted; however, they must be decorated according to theme, and must form a "human float." All walkers consisting of elementary age children must hold some type of control (i.e., PVC pipe, rope, garland, etc.). Adult spotters are required for children in a "human float" and must be on or around floats carrying children.
- If an entry has a vehicle float and a human float, the human float must be six feet behind the vehicle for safety purposes.
- **THE TOSSING OF ANY ITEMS, INCLUDING CANDY, IS PROHIBITED.**
- Acceptance into the parade is the decision of the Holiday Parade Committee. Any entry accepted into the parade and then found unacceptable at the time of the parade will not be allowed to participate in the event.
- Weapons or depictions of violence are prohibited.
- If you plan to hand out pamphlets, brochures or printed material, they must be pre-approved by the parade committee.
- **STOPPING ALONG THE PARADE ROUTE TO PERFORM IS PROHIBITED!**
- If your entry consists of live animals, you must supply an individual to follow the animals for any droppings. There is a \$150 refundable deposit required.
- No go-peds per Florida State Statutes.
- Each entry must fill out and sign a City of Coral Springs liability release ("hold harmless") form BEFORE the parade date (was provided in the entry application materials).



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Drop-off, Staging and Pick-up

Be prepared in your specific staging area no later than 6 p.m.

1. All **BANDS** must be dropped off at the Center for the Arts parking lot (2855 Coral Springs Drive). Staging will take place on Coral Springs Drive south of Sample Road (Burger King corner). **ALL BANDS MUST PICK UP SPONSOR BANNERS** at the corner of Coral Springs Drive and Sample Road (near Burger King). Please provide two people to carry the banner.
2. The staging area for **FLOATS** or **WALKING UNITS** will be on either Coral Springs Drive north of Sample Road (vehicles must enter Coral Springs Drive from Wiles Road and head south) or west of Coral Springs Drive on Sample Road (vehicles must enter Sample Road from Coral Ridge Drive).
3. Adults wanting to escort young children to the parade staging area may park at Coral Springs Elementary School, which can be accessed from NW 110th Avenue. Adults participating in the parade should not plan to park in the lot.
4. A **FREE BUS SHUTTLE** to the staging area is available to parade participants. Buses will be leaving from the City Hall Parking Garage (9500 West Sample Road, access from University Drive and NW 32nd Street or NW 31st Court/ArtWalk/Post Office) from 5 to 6:30 p.m. **ONLY!** We highly recommend arriving early and carpooling to this shuttle area.
5. All **BANDS** can be picked up after the completion of the parade in the Village Square parking lot which is on the northwest corner of Sample Road and University Drive. Participants should exit the lot as soon as possible.
6. All **FLOATS, VEHICLES, and WALKING UNITS** can be picked up after the completion of the parade in the Financial Plaza parking lots, which is on the southwest corner of Sample Road and University Drive, or at the City Hall Parking Garage.
7. Please remember that **SAMPLE ROAD WILL CLOSE AT 5 P.M.**, and traffic is expected to be heavy. Please give yourself plenty of time to get to the staging area. Sample Road will re-open at approximately 10 p.m.

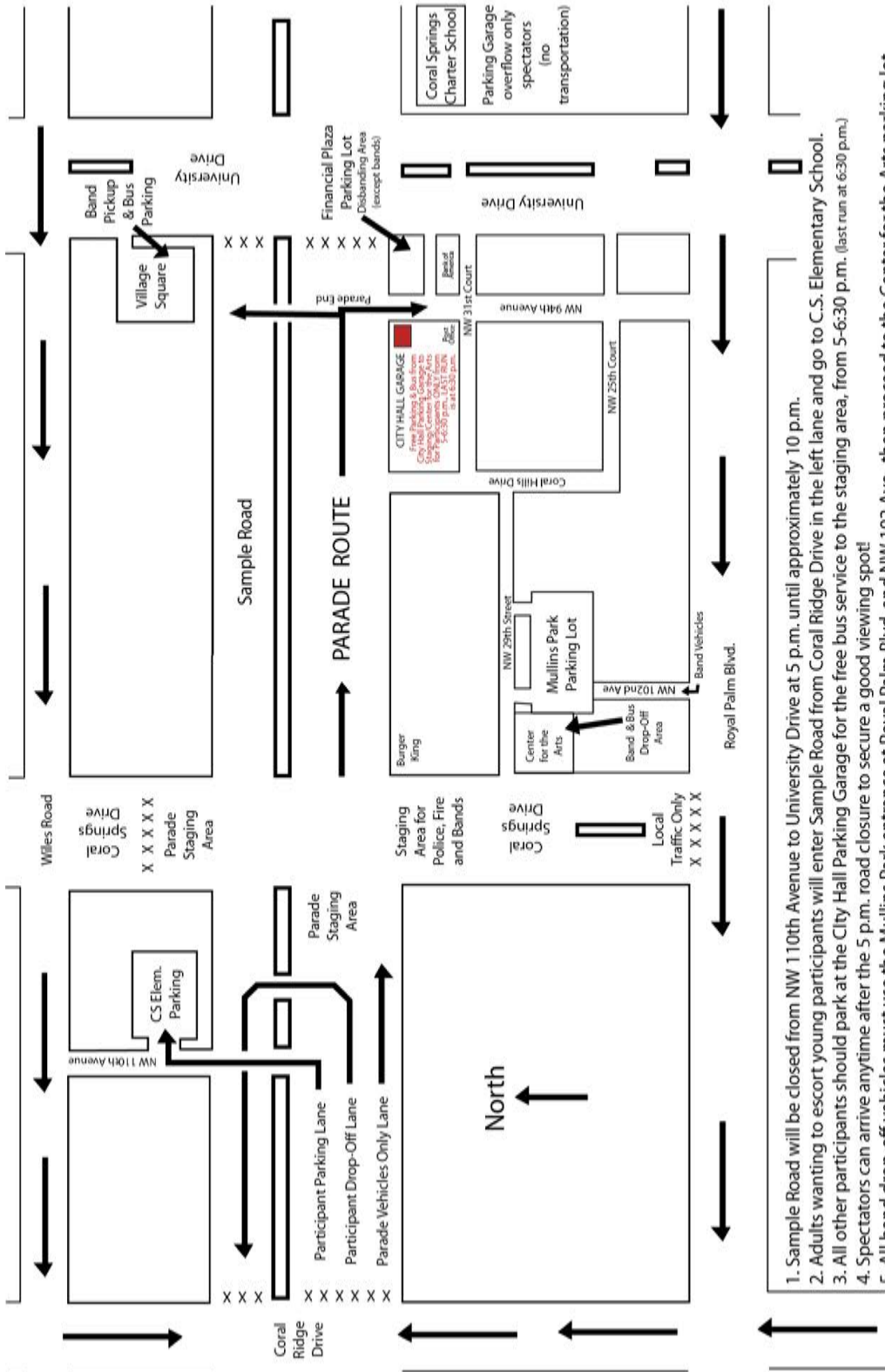
Please make sure that your entire group or organization is informed about all the attached information in order to avoid confusion on the night of the parade. We would like to insure that everyone has an enjoyable and safe experience during the parade. Thank you again for your cooperation and participation.



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1. Sample Road will be closed from NW 110th Avenue to University Drive at 5 p.m. until approximately 10 p.m.
2. Adults wanting to escort young participants will enter Sample Road from Coral Ridge Drive in the left lane and go to C.S. Elementary School.
3. All other participants should park at the City Hall Parking Garage for the free bus service to the staging area, from 5-6:30 p.m. (last run at 6:30 p.m.)
4. Spectators can arrive anytime after the 5 p.m. road closure to secure a good viewing spot!
5. All band drop-off vehicles must use the Mullins Park entrance at Royal Palm Blvd. and NW 102 Ave., then proceed to the Center for the Arts parking lot.