Board Chair John Walsh called the meeting to order at 6:30 p.m. The meeting was held in the Commission Chambers, City Hall, 9500 West Sample Road, Coral Springs, Florida. City Clerk Debra Thomas called the roll of Board Members.

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>John Walsh, Chair</td>
<td>Present</td>
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<tr>
<td>Board Member Elissa Harvey</td>
<td>Present</td>
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<tr>
<td>Board Member Lorna Brown-Burton</td>
<td>Present</td>
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<tr>
<td>Board Member David Harper</td>
<td>Present</td>
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<tr>
<td>Andrew Kasten, Vice Chair</td>
<td>Present</td>
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<tr>
<td>Board Member Allan Koch</td>
<td>Present</td>
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<tr>
<td>Board Member William Vasquez</td>
<td>Absent</td>
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</tbody>
</table>

Also in attendance were:
- Vanessa Steinerts, CRA Counsel
- Debra Thomas, City Clerk
- Susan Hess Krisman, Director, Dev. Services
- Danielle Lima, CRA Administrator
- Joshua Rak, Bermello Ajamil & Partners

All persons in attendance rose for the recitation of the Pledge of Allegiance.

1. **Citizens’ Comments** – Two people spoke from the audience and not at the microphone. Their comments were not audible.

2. **Special Announcements and Comments** – There were no special announcements.

3. **Approval of Meeting Summary: August 27, 2018 meeting**

**ACTION:** Board Member Harvey moved, seconded by Board Member Harper, to accept the meeting minutes of August 27, 2018. The motion was approved unanimously (6-0).

4. **Urban Design Guidelines and Master Parking Redesign** – Joshua Rak of Bermello Ajamil and Partners provided an overview of his findings. [The slide presentation is included in the permanent meeting backup file.] Mr. Rak has been working with City staff on the scope of work which is the redesign of the master parking area and the urban design guidelines for the CRA area. The presentation demonstrated their work to date. The Master Parking design included four options and a comparison summary of those options. The highlights from the merchants meeting on July 18, 2018 were included in the slide presentation, along with the Design Guidelines document outline. Mr. Rak expected to have a draft of the document within a week or two and would include the Board’s and Merchants’ comments resulting in one unified Option for approval by the CRA. The Board spent significant time discussing all the options.

5. **First Amendment to the Agreement with Bermello Ajamil and Partners** – The purpose of the first amendment is to have a general idea of the costs for the options presented in Item 4. The information would be used during deliberations when choosing a final option. The amendment would allow the firm to prepare an order of magnitude opinion of probable costs because the construction documents do not exist at this time. The original contract was $27,800. The additional cost will depend on the number of options to be researched.

**ACTION:** Vice Chair Kastner moved, seconded by Board Member Brown-Burton, to approve the first amendment to the agreement with a recommendation to review Options A, B and C. The motion was approved unanimously (6-0).
6. Revised Agreement with the City for Funding of the Farmers Market — The agreement was previously approved. CRA Attorney Steinert explained there was a change in funding language as requested by the City. The original language was “minimum funding not to exceed $2,500” and the City requested the language state “there will be $2,500 provided toward the funding” without discussion of minimum amount or not-to-exceed amounts. There is a revision to allow the City Manager to sign the revised agreement.

**ACTION:** Vice Chair Kasten moved, seconded by Board Member Harvey, to approve the revised agreement. The motion was approved unanimously (6-0).

7. Agreement with the City for Funding of Holiday/Event Lighting Around Live Oak Trees in the City Hall Lawn — The agreement would allow for holiday lighting in the trees around the lawn to enhance the event season beginning in October through March. It is on City property and the CRA must provide an Interlocal agreement with the City that the CRA will provide the funds for the City to contract with the vendor, or have a license agreement where the City would authorize the CRA’s contractor to go on City property and install the lighting.

**ACTION:** Board Member Koch moved, seconded by Board Member Brown-Burton, to approve agreement with the City and authorize the payment of $1,565. The motion was approved unanimously (6-0).

8. License Agreement for Use of City Property — The agreement will allow programming to keep the ArtWalk active. Programming includes the Farmers Market and Sunset Yoga. The agreement also allows the sculpture on the City’s lawn and allows CRA contractors to be on the ArtWalk. The agreement exhibits show general areas to be used by the CRA. If there are revisions to the agreement, the exhibits, they will be reviewed by the CRA administrator and counsel before approved and added to the agreement. The request this evening is for approval of the concept of having the agreement in place subject to further revision.

**ACTION:** Board Member Koch moved, seconded by Board Member Brown-Burton, to approve the license agreement with the City. The motion was approved unanimously (6-0).

9. Other Business — The Board Members discussed the new setting for the meeting.

10. Adjournment

There being no additional business, the meeting adjourned at 8:20 p.m. The next CRA Board Meeting will be Monday, September 24, 2018 at 6:30 p.m.

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**DATE APPROVED/ACCEPTED**

_1/28/2019_

JOHN M. WALSH, J.D.
BOARD CHAIRPERSON
CRA BOARD OF DIRECTORS

DEBRA THOMAS, CMC
CITY CLERK  CITY OF CORAL SPRINGS