Board Chair John Walsh called the meeting to order at 6:04 p.m. The meeting was held in the Commission Chambers, City Hall, 9500 West Sample Road, Coral Springs, Florida. City Clerk Debra Thomas called the roll of Board Members.

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<th>John Walsh, Chair</th>
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Also in attendance were:
- Vanessa Steinert, CRA Counsel
- Horace McHugh, Deputy City Manager
- Kristi Bartlett, Director, Econ. Development
- Debra Thomas, City Clerk
- Lee Feldman, Downtown Consultant
- Rich Michaud, Director, Public Works
- Claudia Alzate, Public Works
- Joshua Simmons, City Commissioner

A moment of silence was held. All persons in attendance rose for the recitation of the Pledge of Allegiance.

1. **Citizens’ Comments** – No citizens comments.

2. **Special Announcements and Comments** –
   a. Since Danielle’s departure, we have had discussions with city management, the city attorney, CRA attorney, Budget and Strategy Director about the direction of the CRA. The CRA will be housed under the EDO and an additional EDO Coordinator will be hired to assist with CRA administration. The attorneys will look at the existing agreement and see if any modifications need to be made.
   b. The seating on the dais will have the Vice Chair to the left of the Chair and the attorney to the right of the chair with other members on the outside by longevity.

3. **Approval of Meeting Summaries: November 5, 2018/March 11, 2019 meetings**

   **ACTION:** Board Member Koch moved, seconded by Board Member Brown-Burton, to accept the meeting minutes of November 5, 2018. The motion was approved unanimously (4-0). Board Member Koch moved, seconded by Board Member Harper, to accept the meeting minutes of March 11, 2019. The motion was approved unanimously (4-0).

4. **Landscaping on Sample Rd. from Coral Hills Drive to 99th** – Claudia Alzate from Public Works presented the landscaping plan for the Master Parking area on Sample Road. The existing landscape is dead, inconsistent, lacks a theme. Want to add value to Master Parking and utilize material that will be sustainable and low maintenance. The medians are only 5 feet wide and shallow and there are issues with power lines. The work will take about 6 weeks starting the third week of May with completion the last week of June. The cost estimates are close to $80,000.

   **ACTION:** Board Member Brown-Burton moved, seconded by Board Member Koch, to approve the landscaping improvements. The motion was approved unanimously (4-0).

5. **Street Lighting on Sample Road** – The estimate for the decorative lighting on Sample Road is over $270,000 significantly higher than anticipated. Broward County had planned to update the lighting using the basic LED streetlights at no cost to the CRA or city. The lighting improvements will be noticeable and serve the need. Rich Michaud provided input regarding the project.

   **ACTION:** Vice Chair Brown-Burton moved to approve using the county lighting, seconded by Board Member Koch. The motion was approved unanimously (4-0).
6. **Commercial Enhancement Grant payment for Santa Barbara Paints** – Santa Barbara Paints were approved for a Commercial Enhancement Matching Grant in the amount of $5,095. The project faced significant delays that were out of the control of the business and the project was completed after the initial approved time frame. Kristi Bartlett asked the business to submit a letter detailing the issues and recommended approval.

**ACTION:** Board Member Koch moved, seconded by Board Member Harper to approve the grant payment. The motion was approved unanimously (4-0).

7. **May Meeting Date** - Kristi Bartlett and Yuu Soubra will be attending the Florida Economic Development Council Annual Conference from May 20-22 and will be unavailable for the meeting scheduled on May 20. The Economic Development Strategic Plan consultants have their second site visit planned for June 3-4 and it will coincide with an EDAC meeting. The consultants would like to speak with both groups and could do so in a joint meeting on Tuesday, June 4th.

**ACTION:** Board Member Koch moved, seconded by Board Member Brown-Burton, to approve rescheduling the meeting. The motion was approved unanimously (4-0).

8. **CRA Updates**
   - Economic Development Strategic Plan: Kicked off on April 15th and will be back in June.
   - Cornerstone: Sun-Sentinel had an article; building scheduled to come down in December.
   - Design Guidelines: Creating a brochure and going out to merchants to promote along with the Commercial Enhancement Matching Grant program.
   - Wayfinding Signs: Need to extend contract with Axia for the RFP for fabrication; waiting on quote from Axia. May need to schedule a special meeting to approve.
   - Sunset Yoga: Moved to 6:30 p.m. The May 11th and May 18th classes will be held at the Temple of Time.
   - Savor the Notes Volunteers: Kristi will send out a reminder email. She will also speak to Marketing about the booth location.

9. **Other Business:** No other business

10. **Adjournment**

There being no additional business, the meeting adjourned at 6:43 p.m. There will be a joint EDAC/CRA Focus Group on Tuesday, June 4th at a time TBD. The next CRA Board Meeting will be Monday, June 24th at 6 p.m.

________________________________________________________________________

DATE APPROVED/ACCEPTED

JOHN M. WALSH, J.D.
BOARD CHAIRPERSON
CRA BOARD OF DIRECTORS

________________________________________________________________________

KRISTI BARTLETT
DIRECTOR OF ECONOMIC DEVELOPMENT
CITY OF CORAL SPRINGS
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