Board Chair John Walsh called the meeting to order at 6:00 p.m. The meeting was held in the Everglades Room, City Hall, 9500 West Sample Road, Coral Springs, Florida. Kristi Bartlett called the roll of Board Members.

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>John Walsh, Chair</td>
<td>Present</td>
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<tr>
<td>Board Member Lorna Brown-Burton</td>
<td>Present</td>
</tr>
<tr>
<td>Board Member David Harper</td>
<td>Present</td>
</tr>
<tr>
<td>Andrew Kasten, Vice Chair</td>
<td>Present</td>
</tr>
<tr>
<td>Board Member Allan Koch</td>
<td>Present</td>
</tr>
<tr>
<td>Board Member William Vasquez</td>
<td>Absent</td>
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</tbody>
</table>

Also in attendance were:
- Vanessa Steinerts, CRA Counsel
- Horace McHugh, Deputy City Manager
- Kristi Bartlett, Director, Econ. Development
- Diana Scarpetta, EDO Coordinator
- Joshua Simmons, Commissioner

All persons in attendance rose for the recitation of the Pledge of Allegiance.

1. **Citizens’ Comments** – No citizens comments.

2. **Special Announcements and Comments** –
   - Andy Kasten announced that he has filed to run for City Commission. He doesn’t have to resign until 10 days before qualifying.

3. **Approval of Meeting Summary: July 22, 2019 meeting**

**ACTION:** Board Member Koch moved, seconded by Board Member Harper, to accept the meeting minutes. The motion was approved unanimously (4-0).

4. **RSM Audit Letter: Request to Approve**
   - RSM is the firm that does the CRA’s annual audit and each year we sign an agreement letter.

**ACTION:** Board Member Kasten moved, seconded by Board Member Koch, to approve the letter and have it signed by the Chair. The motion was approved unanimously (4-0).

5. **Update: Renewal of Agreement with Seastar Event Corp.**
   - Extending contract with the Farmers Market vendor for FY20.
   - Bringing sponsorship agreement to board at the next meeting.
   - Costs will increase as we are adding a fire watch this year.
   - The location will be moving to the old City Hall site.
   - 35 vendors signed up to date.

6. **CRA FY2020 Budget: Request to Approve**
   - Budget very similar to FY19.
   - Major changes were to Administrative Services ($105K).
   - Each line item aligns with a goal.
   - Line item 1.7 is the rollover funds which will be utilized for the wayfinding signs.
   - CRA Trust Fund has a balance of $85K.
   - Added funding to Events and Capital Outlay and reduced Professional Services.
   - Board Member Koch inquired about the liability insurance and we need it to cover the board members, sun icon and trailer.
The parking garage maintenance was discussed.

**ACTION:** Board Member Kasten moved, seconded by Board Member Koch, to approve Resolution 2019-04 which adopts the CRA FY2020 budget and allows for the transmittal of it to the City of Coral Springs. The motion was approved unanimously (5-0; Brown-Burton arrived at 6:08 p.m.).

7. **CRA Contract with the City of Coral Springs: Request to Approve**
   - Contract details the administrative services provided to the CRA by the City.
   - Includes, public works, IT, communications, etc. in the scope of work.
   - Director of Economic Development is the primary contact, but the EDO staff will all provide services.
   - Most of the terms are boilerplate.
   - $105K fee has an annual 3% increase and the contract automatically renews each year until it is terminated. 30-day termination period.
   - There was a conversation about the termination period, but it was kept at 30 days.

**ACTION:** Board Member Kasten moved, seconded by Board Member Brown-Burton, to approve the work plan. The motion was approved unanimously (5-0).

8. **Legislative Update**
   - CRAs must adopt procurement code of city. We already do this now.
   - Board members must do 4 hours of ethics training.
   - The CRA map must be on the website; most of what is required is already on there.
   - Annual report changes and we already provide much of the info.
   - The three-year completion requirement for rollover funds has been eliminated.
   - CRAs must sunset by 2039.
   - Generally, just increased oversight.
   - Vanessa will provide a copy of the statute upon request.

9. **Other Business**
   - Speak Up Coral Springs: Camoin Associates will be in town on August 29th and hosting a community event from 5:30-7:30 at City Hall to gather input. Kristi requested all board members to attend and to visit the website and respond to survey.
   - Bites 'n' Sips is two days later on August 31st and we will have a booth. Need volunteers to work the event from 6-8.
   - Village Square will be resubmitted soon.
   - Cornerstone will also be resubmitting, but we aren’t sure of the timing.
   - Publix is pretty quiet about plans.
   - Post Office finally responded to the City’s offer to make improvements to the property.
   - Andy met with George Rahael and he isn’t interested in mixed use. He wants to have an aesthetically pleasing project, but doesn’t have a lot of experience in mixed use. He is willing to sell to another developer. City is willing to compromise on the zoning, but it can’t stray too far from the DT-MU. Concern about outparcels, but can include in the TIF agreement that they can’t be sold.
   - The urban park will be researched in FY20. Will it affect the TIF? Study will let us know the potential impact.
10. Adjournment

- There being no additional business, the meeting adjourned at 7:01 p.m. The next CRA Board Meeting will be Monday, September 23rd at 6 p.m.

DATE APPROVED/ACCEPTED

JOHN M. WALSH, J.D.
BOARD CHAIRPERSON
CRA BOARD OF DIRECTORS

KRISTI BARTLETT
DIRECTOR OF ECONOMIC DEVELOPMENT
CITY OF CORAL SPRINGS
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