

EMERGENCY ORDER 2020-14
ELECTRONIC BID PACKAGE SUBMITTALS

On March 13, 2020 a State of Emergency was declared in the City of Coral Springs relating to the Novel Coronavirus Disease 2019 (“COVID-19”).

COVID-19 is a global pandemic that spreads rapidly from person to person and may result in serious illness or death. According to the most recent research, COVID-19 can survive in the air for up to three hours and can survive on surfaces for a significant period of time. The community mitigation strategy from the United States Centers for Disease Control and Prevention (“CDC”) and the Florida State Department of Health recommends the implementation of community mitigation strategies to increase containment of the virus. Such recommendations include the cancelation of large gatherings and practicing social distancing.

On March 9, 2020, the Governor Ron DeSantis issued Executive Order number 20-52 which declared a State of Emergency for the State of Florida due to COVID-19. Section 4(D) of Executive Order 20-52 provides for political subdivisions within the State to “waive the procedures and formalities otherwise required . . . by law pertaining to: 1) Performance of public work and taking whatever prudent action is necessary to ensure the health, safety and welfare of the community; [and] 2) Entering into contracts . . .”

Section 2-306 of the Code of the City of Coral Springs, entitled “Formal competitive procurement procedure,” requires that bids and proposals be submitted in a sealed envelope and delivered to the office of the purchasing manager.

In order to ensure the health, safety and welfare of the community is preserved during the pendency of this State of Emergency due to COVID-19 it is necessary to waive the formal physical bid or proposal submittal procedure and instead to require, to the extent feasible for bidders, electronic submittals of all bids and proposals.

Pursuant to Section 252.46, Florida Statutes and Chapter 19 of the Code of the City of Coral Springs, the City has the power to issue emergency orders with the force of law. The City Manager has expressly been authorized to issue Emergency Orders.

IT IS HEREBY ORDERED:

Section 1. The statements made above are true and correct and are hereby incorporated into this Emergency Order.

Section 2. Submittal of electronic bids and proposals. The requirements of Section 2-306 of the Code of the City of Coral Springs requiring bids and proposals to be submitted in sealed envelopes and delivered to the office of the purchasing manager is hereby waived during the State of Emergency. Until the termination of the State of Emergency due to COVID-19, all bids and proposals shall be submitted electronically by the due date and time via DemandStar's e-bidding system at www.demandstar.com. Only if a bidder or proposer does not have the capability to submit their bid or proposal electronically, the City will make accommodations for the bid or proposal to be mailed or physically dropped off at City Hall. Any such accommodations shall be coordinated through Lluís Gorgoy, Purchasing Manager, at lgorgoy@coralsprings.org, (954) 344-1102 or (954) 344-1100.

Section 3. This Emergency Order is effective immediately and shall terminate simultaneously with the City's Declaration of Emergency.

**ORDERED ON AND FILED WITH THE CLERK OF THE CITY OF CORAL SPRINGS
ON APRIL 7, 2020.**

Ordered by:


City Manager Frank Babinec

Ratified by the City Commission on

April 15, 2020