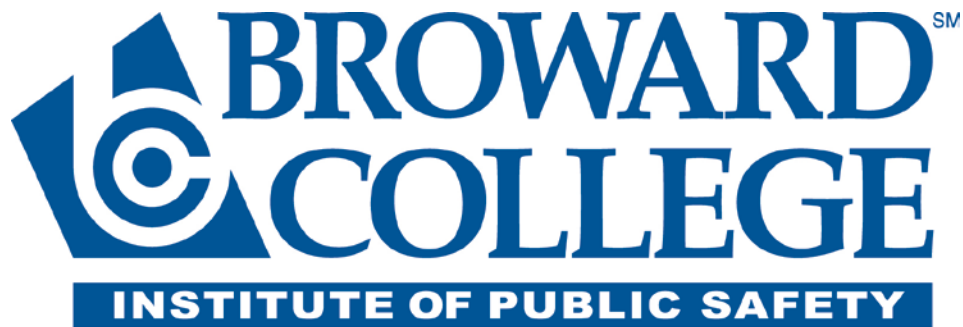


Institute of Public Safety TESTING CENTER INFORMATION GUIDE



www.broward.edu/ips

*3501 DAVIE ROAD, BUILDING 21
DAVIE, FLORIDA 33314-1693*

*954-201-6790
954-201-6931*

www.broward.edu/ips

No cellphones or other electronics allowed at the Testing Center.

The Broward College Criminal Justice Testing Center is **NOT** a hiring agency; it is a testing center for persons wanting to apply for law enforcement positions and Corrections/Detention Facilities. The Criminal Justice Testing Center administers the **CRIMINAL JUSTICE BASIC ABILITIES TEST (C.J.B.A.T.)**, **TESTS OF ADULT BASIC EDUCATION (T.A.B.E.)**, **BASIC MOTOR SKILLS TEST (AGILITY)**, and the **SWIM TEST** to candidates for employment in cooperation with the Broward County Chiefs of Police Association. Successful completion of specified tests is required for eligibility for consideration of further evaluation by participating agencies. Verify with the hiring agency as to which test and score is necessary for consideration. **You must register for C.J.B.A.T. 24 hours prior to taking the test.**

Law Enforcement Tests (verify with hiring agency if they require the T.A.B.E.)

C.J.B.A.T. (Criminal Justice Basic Abilities Test)
Swim Test
Basic Motor Skills Test-Agility (BMST)
T.A.B.E. (Test of Adult Basic Education)

Corrections/Detention Deputy Tests

C.J.B.A.T.

Police Service Aide

TABE (Test of Adult Basic Education)

• **TO REGISTER**

1. Applicants must go online to www.broward.edu/ips
2. Click on Testing Registration and then Click Register with CJ Testing Center
3. Fill in the Requested information. The required entries begin with an *. Click Submit.
4. Either print this page or write down your CJTC ID and Pin numbers. Click BACK to get back to main page.
5. To schedule your test, click on Log In, enter your ID# or Social Security # and Pin #. Then click on Schedule Test.
6. Pick the month, year and test you want to register.
7. Find the test you want to take and click on the "ADD TO CART" button to the left.
8. If you would like to sign up for another test, click on Continue Shopping and it will take you back to the list of tests. Repeat until you have signed up for as many tests as you would like to take. When you are finished, click "PROCEED TO CHECKOUT".
9. Verify your tests and then click "SAVE SCHEDULE".
10. The system will then remind you that you must have a 75-B form completed by your doctor if you are taking a physical test. If you do not have the 75-B form, click on Click Here in that pop-up box. It will display the form to be printed. If you have the 75-B form, click "CLOSE BROWSER". The system will tell you that your schedule is confirmed. Please click "PRINT SCHEDULE" at this time. Your schedule will tell you the amount due.
11. Present a valid photo I.D. Acceptable identification:
 - Valid driver's license
 - State-issued photo ID
 - United States passport
12. Pay appropriate fees (preferred payment by credit or debit cards) at Building 21 on the day of testing. Fees are non-refundable.



TESTING PROCEDURES FOR ALL TESTS:

1. Please read carefully all the information in this Information Booklet.

Picture I.D. is required. The following are the only ones accepted:

- Valid driver's license
- State-issued photo ID
- United States passport

2. All tests are By Appointment Only. You must schedule on-line, there are no stand-by appointments or walk-ins.
3. No late entry, you must be on time (or make another appointment).
4. No cellphones or other electronics are allowed in the Testing Center.

No purses, backpacks or other bags allowed in Testing Center.

No Notebooks, binders or folders allowed in the Testing Center.

Failure to adhere to these rules will result in disqualification from the test without the refund. There will be no exceptions.

5. For the BMST, the 75B Physicians form is required. If you fail to bring this form, you will not be allowed to test.
6. We ask that you please refrain from using perfume, cologne, or aftershave lotion to avoid allergic reactions.
7. All testing applicants must report to building 21 to sign in and pay for their test(s) with a debit or credit card.

TESTING SCHEDULE & INFORMATION


All Tests are by Appointment *Only*

You must sign in and pay for all tests at Building 21 prior to the test

TEST	DAY	SIGN-IN TIME	FEE	VALIDITY
CJBAT (Limited Seats Available) (Minimum 24-hours scheduling)	MONDAY	1:00PM	\$40.00	Four Years
Basic Motor Skills Test (Agility)* **	MONDAY	8:30AM	\$20.00	Six Months
Swim* ** ***	MONDAY	7:30AM	\$15.00	No Expiration
CJBAT (Limited Seats Available) (Minimum 24-hours scheduling)	TUESDAY	8:15AM	\$40.00	Four Years
TABE (Limited Seats Available)	TUESDAY	2:00PM	\$35.00	Two Years
Basic Motor Skills Test (Agility)* **	THURSDAY	8:30AM	\$20.00	Six Months
Basic Motor Skills PRACTICE * ** (Agility Practice)	THURSDAY	3:30PM	N/A	N/A

*CJSTC FORM 75B required – signed by a licensed physician (MD, DO), ARNP, PA, or PA-C
NO Chiropractors. Valid for 1 year.

**Weather permitting – if it rains, the test and practice will be cancelled. 

***For the Swim Test - If it rains, the test will be cancelled. 



Please note – Fees are subject to change without notice.



TEST Descriptions

- **C.J.B.A.T.** 

C.J. B. A. T. stands for Criminal Justice Basic Abilities Test. It includes, but not limited to, reading comprehension, reasoning, and problem sensitivity. Please refer to the CJBAT Study Guide for more information and sample questions.

You must bring your valid picture I.D. A passing score on the C.J.B.A.T. is 79% for Law Enforcement, and 72% for Corrections. You are allowed to take the CJBAT three times within a 12-month period. The test is 2-1/2 hours long, plus instructional and sign-in time. So please allow 3 to 3-1/2 hours for this test. Do not be late, or you will have to reschedule your test. The Testing Center will provide pencils and paper.


Cellphones and other electronics are not allowed.

A downloadable/printable study guide for the CJBAT can be purchased on-line for \$15.95 (price subject to change without notification) at www.publicsafetyrecruitment.com . It is also available at the BC bookstore in building 19 for \$19.95 + tax. (Prices subject to change without notification)

- **T.A.B.E.** 

The T.A.B.E. stands for Test of Adult Basic Education. It is a computerized test consisting of high-school level Reading, Math, Language, and Spelling. The Testing Center will provide calculator, pencils and paper. **Cellphones and other electronics are not allowed to be taken into the testing room. Failure to adhere to this will result in immediate dismissal from the testing site.**

You can purchase a TABE Study Guide - Level A - at most book stores and most Public Libraries carry it also.

- **BASIC MOTOR SKILLS TEST (AGILITY)** 

The Basic Motor Skills Test, also called the Agility Test, is a test of skill, endurance and agility. Please see the 2-page description of the test included in this booklet. A doctor-signed 75B form is required for this test (good for only 6 months). Bring original to test and keep a copy for your records.

Required attire for the BMST - Wear athletic/running shoes, a short-sleeved T-shirt (no tank-tops or muscle-shirts), and shorts or light-weight running pants during agility testing. **Cellphones and other electronics are not allowed.**

TEST Descriptions Continued

- **SWIM TEST** 

The swim test requires swimming 50 yards, any stroke style, except back stroke, within a 2-minute time-frame. You will swim 25 yards up and 25 yards back. Practice, on your own, is recommended before taking the Swim test.

The swim test is conducted at the BC Aquatic Complex, located on the west side of the campus off of College Avenue, near Building 10, however, we ask you to arrive at the Testing Center in Building 21 approximately 20-minutes prior to the test.

Required attire for the Swim Test - Wear a short-sleeved t-shirt and light-weight, long pants – no bathing suits, shorts, tank-tops or leggings, no jeans or loose-fitting pants. Applicants must bring their own towels.

- **BMST/Agility Practice**

The agility practice covers only the obstacle course portion of the test. Those who attend practice will get a walk-through of the obstacle course and will then be allowed to run-through the course a couple of times. This is a supervised practice. Please see schedule for date and time.

Required documents each time you practice – valid picture I.D., a COPY – not the original – of your signed 75B Physicians form (**bring a copy each time you attend practice**), and your Testing Center I.D. number (we recommend that you write your T.C. I.D. number on the top of your doctor's form). Those attending the practice must register on-line with the Testing Center prior to arrival.

Required attire for the Agility Practice - Wear athletic/running shoes, a short-sleeved t-shirt (no tank-tops or muscle-shirts), and shorts or light-weight running pants during agility testing.

Cellphones and other electronics players are not allowed.

List of Physicians



Karl S. Brot, M.D.
1749 NE 26th St.
Wilton Manors, FL 33305
954-565-3838

Peter Simek, MD
100 NW 82nd Ave. #206
Plantation, FL 33324
954-424-7504

Ali R. Zargaran, M.D.
2701 E. Atlantic Blvd.
Pompano Beach, FL 33062
954-942-8987

Robert Tomchik, MD
18475 Miramar Parkway
Miramar, FL 33025
954-450-3550

Other possible locations, check with your local CVS Minute Clinic, Walgreens Clinic, Urgent Care Clinics, and Care Spot Clinics.

All applicants are encouraged to get the physicians physical form signed from their own doctor, as long as it is not a chiropractor. The physicians suggested above are simply a list of physicians who have indicated a willingness to conduct a physical for the basic motor skills for those who do not have a primary care physician. These physicians are not associated with Broward College in any way, nor does Broward College endorse any one physician.



BASIC MOTOR SKILLS TEST (AGILITY)

ACTIVITY ONE - TRIGGER PULL:

Holding revolver steadily at eye level with arm extended, pull trigger 18 times with strong hand, and change to weak hand and pull trigger 12 times. An applicant who fails the trigger pull is not eligible to continue.

ACTIVITY TWO - LONG JUMP:

Standing on level surface with feet side-by-side and hips width apart, jump forward a distance equal to individual's height.

ACTIVITY THREE - VEHICLE PUSH:

From dead stop, push full-sized automobile forward or backward 20 feet on level paved surface.

ACTIVITY FOUR – A HALF MILE RUN:

Run a half mile, on level paved track, in 5 minutes or less. An applicant who fails the half mile run is not eligible to continue.

ACTIVITY FIVE - JOB TASK COURSE:

In two minutes or less, complete the following activities:

Station 1 - HIGH WALL

This station consists of a vertical masonry wall, rising to a height of 6 feet above the running surface. It simulates walls of similar height and construction frequently encountered in business and commercial districts, and enclosing residential developments.

Station 2 - LADDER-PLATFORM-RAMP:

This station consists of a stationary vertical ladder with six rungs and a top crossbar rising 7 1/2 feet above the running surface, a horizontal platform, and a downward slanting ramp. It simulates a variety of obstacles which may be encountered in a foot pursuit, including ladders, building parapets, rooftops and loading ramps.

Station 3 - FIXED RAILING:

This station consists of a metal railing approximately three feet tall, at a right angle to the direction of the course. It simulates fixed railings of similar height encountered in many locations.

Station 4 - CHAIN LINK FENCE:

This station consists of a panel of woven fence in a tubular steel frame, rising approximately five feet above the running surface. It simulates chain link fences and gates frequently encountered in foot pursuit.

Station 5 - WINDOW:

This station consists of a concrete wall, with a window opening approximately three feet, eight inches above the running surface. It simulates window openings in buildings and other structures which may be encountered during a foot pursuit.



BASIC MOTOR SKILLS TEST (AGILITY) continued

Station 6 - DOOR:

This station consists of a masonry wall with a standard width door which is hinged on the left and opens toward the previous station. It simulates doors and/or gates which might be encountered during foot pursuit, both which must be returned to the closed position after passage for security, safety, or other reasons.

Station 7 - FIXED RAILING:

This station consists of a metal railing approximately three feet tall, at a right angle to the direction of the course. It simulates fixed railings of similar height encountered in many locations.

Station 8 - MAZE:

This station consists of sets of parallel wooden rails controlling direction of travel, and requiring two 180 degree changes in direction of travel. It simulates pursuit situations which require quick changes of direction in confined spaces.

Station 9 - TUNNEL:

This station consists of a concrete pipe, 8 1/2 feet long, with an inside diameter of three feet. It simulates narrow crawl spaces into which officers might have to enter in pursuits, rescue efforts and evidence searches.

Station 10 - OVERHEAD LADDER:

This station consists of a horizontal overhead ladder, 18 1/2 feet long, with 12 rungs, approximately 7 1/2 feet high. It serves as a test of arm and hand strength, coordination, and stamina.

Station 11 - ROPE GRID:

This station consists of an area 30 feet long, divided by nylon rope to create 12 individual compartments on each side of a center dividing line. It serves as a test of agility, coordination and stamina.

Station 12 - LOG:

This station consists of a log, 40 feet in length, in the center of the running surface, lying parallel to the direction of travel. It serves as a test of balance and coordination.

Station 13 - PARALLEL BARS:

This station consists of two parallel steel bars, seven feet long and two feet apart, mounted approximately 4 1/2 feet above the running surface. It serves as a test of hand, arm, and upper body strength.

Station 14 - LOW WALL:

This station consists of a vertical masonry wall, rising to a height of approximately four feet above the running surface. It simulates walls of similar height and construction frequently encountered in business and residential areas.

Station 15 - POLE RUN:

This station consists of an elongated loop in the running surface, with a narrow turf in infield. At the ends of the infield are two vertical poles approximately 36 feet apart. The station serves as a test of speed, agility and balance.



1. Applicant's Name: _____
Last First MI

2. Applicant's Address: _____

3. Enter Last Four Digits of Social Security Number: _____

4. Training School: _____

5. The Applicant Is Requesting Admission Into a Basic Recruit Training Program for One of the Following Disciplines:

Law Enforcement Correctional Correctional Probation

6. Student Participation in Basic Recruit Training Program Activities. A student enrolled in a basic recruit training program (B RTP) is required to participate in the following activities:

A. Defensive tactics and firearms high-liability training is a component of the curriculum mandated by the Criminal Justice Standards and Training Commission. Firearms training requires firing a handgun and long gun creating exposure to lead. Defensive tactics training requires sustained physical exertion and chemical agent contamination to the chemicals oleo-resin capsicum (OC) and/or orthochlorobenzal-malononitrile (CS).

B. **Physical Fitness Conditioning and Physical Fitness Testing:** A B RTP student shall participate in physical fitness conditioning and a fitness test and includes the following measures:

- Vertical Jump
- One Minute Sit Ups
- 300 Meter Run
- Maximum Push Ups
- 1.5 Mile Run/Walk

C. The training center director has attached the training schools physical fitness conditioning program: Yes

*****TO BE COMPLETED BY THE APPLICANT*****

7. **Medical Conditions Regarding OC/CS Contamination.** A B RTP student should be aware of the following personal considerations that may restrict participation in the chemical agent contamination of the B RTP and could possibly be aggravated to a severe degree during the contamination: Recent eye surgery, heart problems, panic disorder or stress, respiratory disorder, emphysema (loss of elasticity/thinning of lung tissues), bronchial asthma, x-ray evidence of pneumoconiosis (black lung), evidence of reduced pulmonary (lung) function, chronic obstructive pulmonary disease, coronary (heart) artery disease, cerebral (brain) blood vessel disease, severe or progressive hypertension (high blood pressure), epilepsy, grand mal or petite mal (seizures), pernicious anemia (severe reduction in red blood cells), diabetes (any form), pneumomediastinum gap (air in the sac surrounding lungs), history of skin allergies, or any condition for which the student is presently taking medication.8. **B RTP Student Certification.** I certify that I have reviewed the above information and I do or do not have any medical restrictions that would prevent me from participating in the basic recruit training program activities outlined in item numbers 6, 6A, and 6B above.

9. Student's Printed Name: _____

10. Student's Signature: _____ Date: _____

11. **Prior Exposure to OC or CS.** For a student who has had prior chemical agent exposure that includes chemical agent contamination and working through the effects of chemical agent contamination in a training environment, please attach the supporting documentation of prior exposure and check one of the following boxes:I certify that I have OR I have not been exposed to oleo-resin capsicum (OC) and/or orthochlorobenzal-malononitrile (CS) in the manner described in item number 11 above.

*****TO BE COMPLETED BY THE EXAMINING PHYSICIAN*****

12. **Physician Attestation.** The above applicant is seeking entry into a law enforcement, correctional, or correctional probation basic recruit training program. Rule 11B-35.001(11)(d)14., F.A.C., requires a complete physical examination at a level of specificity sufficient to determine whether there are any medical or physiological restrictions that would prevent the applicant from performing the required activities described in items 6, 6A, and 6B above. Disabilities, impairment, or limitations identified by the examination that would prevent the applicant from performing the required activities should be reported to the training school indicated in item number 4 above. I hereby attest that I have examined the above named applicant and find him or her **CAPABLE** of participating in the basic recruit training program activities indicated in item numbers 6, 6A, and 6B above. I hereby attest that I have examined the above named applicant and find him or her **NOT CAPABLE** of participating in the basic recruit training program activities indicated in item numbers 6, 6A, and 6B above.13. _____
Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Signature
Date
Printed Name
Examination14. _____
Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's License Number
Licensing State

15. _____

INSTRUCTIONS FOR COMPLETING FORM CJSTC-75B

A basic recruit student approved to enter a basic recruit training program (B RTP) shall review and complete form CJSTC-75B to indicate the presence of any medical conditions that may prevent participation in the Physical Fitness Program and Chemical Agent Contamination of the B RTP. A copy of the Physical Fitness Program for law enforcement, correctional, or correctional probation discipline shall be attached to this form for the student to review.

1. **Applicant's Name.** Enter the applicant's last name, first name, and middle initial.
2. **Applicant's Address.** Enter the applicant's current address, city, state, and zip code.
3. **Applicant's Social Security Number.** Enter the last four digits of the applicant's social security number as in this example: 000-00-1234.
4. **Training School Name.** Enter the name of the Commission-certified criminal justice training school where the applicant is enrolled.
5. **Basic Recruit Training Program Discipline.** Place a check mark in one of the box(es) for the law enforcement, correctional, or correctional probation discipline for which the applicant is requesting admission.
6. **Student Participation in Basic Recruit Training Program Activities.** **Defensive Tactics (includes chemical agent contamination), Firearms, and Physical Fitness Conditioning and Physical Fitness Testing:** High-liability training in defensive tactics, firearms, and chemical agent contamination is a component of the curriculum mandated by the Criminal Justice Standards and Training Commission and participation in the activities is a requirement for successfully completing a B RTP. **There is no pass or fail at this time.** The test results for each of the five required tests will be recorded on the Academy Physical Fitness Standards Report, form CJSTC-67A as "I" if the student did not perform the test component or "D" if the student was dismissed from the basic recruit training program.
 - A. **Defensive Tactics and Firearms Training.** Firearms training requires firing a handgun and long gun creating exposure to lead. Defensive tactics training requires sustained physical exertion and chemical agent contamination to the chemicals oleo-resin capsicum (OC) and/or orthochlorobenzal-malonotrile (CS).
 - B. **Physical Fitness Conditioning and Physical Fitness Testing.** The Physical Fitness Test includes the following measures and are defined as follows:
 - **Vertical Jump.** This measures leg power by measuring how high a person jumps.
 - **One Minute Sit Ups.** This measures abdominal, or trunk, muscular endurance. While lying on his or her back, the student will be given one minute to do as many bent-leg sit ups as possible.
 - **300 Meter Run.** This measures anaerobic power, or the ability to make an intense burst of effort for a short time period or distance. This component consists of sprinting 300 meters as fast as possible.
 - **Maximum Push Ups.** This measures the muscular endurance of the upper body. This component consists of doing as many push ups as possible until muscular failure. Males are required to perform the standard push-up and females have the option to perform the standard or modified push-up.
 - **1.5 Mile Run/Walk.** This measures aerobic power or cardiovascular endurance (stamina over time). To complete this component, the student runs or walks a distance of 1.5 miles as fast as possible.
 - C. A physical fitness conditioning program developed by the training school shall be attached to form CJSTC-75B prior to the student's examination by a physician, certified advanced registered nurse practitioner, or the physician's assistant.
7. **Medical Conditions Regarding Chemical Agent Contamination.** The student shall review the listed medical conditions and list other conditions that may restrict him or her from participating in Chemical Agent Contamination to the chemicals oleo-resin capsicum (OC) and/or orthochlorobenzal-malonotrile (CS).
8. **Basic Recruit Training Program Activities Certification.** The student shall check the appropriate box to indicate if he or she **does or does not** have a medical condition that would restrict participation in the B RTP activities indicated in item numbers 6, 6A, and 6B of this form.
9. **Student's Printed Name.** The student shall print his or her first name, last name, and middle initial.
10. **Student's Signature and Date.** The student shall provide a signature and date to verify the information provided by the student is true and correct.
11. **Prior Exposure to Chemical Agent Contamination.** The student shall indicate in the appropriate box if he or she has been previously exposed to chemical agent contamination to the chemicals oleo-resin capsicum (OC) and/or orthochlorobenzal-malonotrile (CS), and shall attach supporting documentation of such contamination.
12. **Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Attestment.** The physician shall check the appropriate box to indicate if the student is capable or not capable of participating in the B RTP activities indicated in item numbers 6, 6A, and 6B of this form.
13. **Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Signature, Printed Name, and Examination Date.** The physician shall complete this item to verify his or her attestation to item number 12 of this form.
14. **Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's License Number and Licensing State.** The physician shall complete this item to verify his or her valid license number and licensing state.
15. **Physician, Certified Advanced Registered Nurse Practitioner, or Physician Assistant's Professional Address.** The physician shall print his or her complete professional address.
16. **Training Center Director or Designee's Printed Name, Signature and Date.** The training center director or designee who signs this form shall print his or her legal first and last name. The training center director or designee shall sign and date this form.