PRELIMINARY DRC CHECKLIST

** ALL DOCUMENTS MUST BE SUBMITTED BY 12 NOON ON WEDNESDAY **

PROJECT NAME: ___________________________ PROJECT ADDRESS: ___________________________

1. DRC APPLICATION ATTACHED, SIGNED AND NOTARIZED ___
   (Only 1 original application is required)

2. CHECK (MADE OUT TO THE CITY OF CORAL SPRINGS) ___

3. FULL DESCRIPTIVE NARRATIVE THAT DETAILS ENTIRE SCOPE OF WORK___

4. OWNERSHIP AND ENCUMBRANCE REPORT__

5. SEPARATE PLAN SHEET IDENTIFYING ALL ASPECTS OF LEED CERTIFICATION THAT
   WILL BE IMPLEMENTED FOR THIS DEVELOPMENT ___
   (Staff will provide a LEED checklist to facilitate this requirement)

6. INCLUDE ONE (1) PDF DIGITAL COPY OF ALL SUBMITTAL DOCUMENTS ON CD ___

7. SUBMIT SEVEN [7] 24”X 36” PACKAGES CONTAINING THE ITEMS BELOW:

   □ All sheets are required to be signed & sealed with each set stapled and folded.
   □ Site plans shall be dimensioned at 1” = 20’. If the site is too large to place a 1” = 20’ site plan on
     one sheet, provide a master site plan at 1” = 40’ and match sheets at a scale of 1” = 20’.
   □ A master site plan is required for all phased developments.
   □ Please see the Guide to Site Plan Submittal Requirements for detailed information on package
     contents.

   A. COVER SHEET WITH LOCATION MAP ___
   B. ALTA SURVEY ___
   C. SITE PLAN ___
   D. BUILDING ELEVATIONS ___
   E. FLOOR PLANS ___
   F. LANDSCAPE PLAN (recommended)___
   G. EXISTING TREE SURVEY(recommended)___
   H. IRRIGATION PLAN (recommended)___

SIGNED: __________________________________________________________________________ DATE: ________________

Fees: Residential - $1,280 plus $3.63 per unit ___
       Non-Residential - $1,356.27 plus $3.63 per 100 building square feet ___

STAFF ONLY
DATE STAMP PLANS AND APPLICATION AT SUBMISSION

DRC CASE #: ___________________________ DATE: ___________________________

Effective as of 10/01/19