Board Chair John Walsh called the meeting to order at 6:30 p.m. The meeting was held in the West Wing Conference Room, City Hall, 9551 West Sample Road, Coral Springs, Florida. Assistant City Clerk Alyson Morales called the roll of Board Members.

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
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<tr>
<td>John Walsh, Chair</td>
<td>Present</td>
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<tr>
<td>Elissa Harvey, Vice Chair</td>
<td>Present</td>
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<tr>
<td>Board Member Lorna Brown-Burton</td>
<td>Present</td>
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<tr>
<td>Board Member Andrew Kasten</td>
<td>Present</td>
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<tr>
<td>Board Member Allan Koch</td>
<td>Present</td>
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<tr>
<td>Board Member William Vasquez</td>
<td>Present</td>
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</tbody>
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Also in attendance were:
- Susan Delegal, CRA Counsel
- Erdal Dönmez, City Manager
- Jennifer Bramley, Deputy City Manager
- Danielle Lima, CRA Coordinator
- Susan Krisman, Director Development Services
- Jim Hickey, Assistant Director Development Services
- Alyson Morales, Assistant City Clerk
- Ron Stein, Construction Project Manager
- Y uu Subra, Economic Development Coordinator
- Commissioner Lou Cimaglia

All persons in attendance rose for the recitation of the Pledge of Allegiance.

1. **Citizens’ Comments** – There were no comments.

2. **Special Announcements and Comments** – There were no announcements or comments.


**ACTION:** Board Member Vasquez moved, seconded by Board Member Koch, to accept the January 23, 2017 meeting minutes. The motion was approved unanimously (6-0).

**ACTION:** Board Member Vasquez moved, seconded by Board Member Koch, to accept the February 21, 2017 meeting minutes with an amended starting time. The motion was approved unanimously (6-0).

4. **CRA Audit FY 2015 - 2016 – Anil Harris, RSM Engagement’s Senior Manager.**

Mr. Harris provided a brief overview of the Financial Report and the Report to the Board of Directors booklets. He noted that an unmodified opinion was given by his company; the highest level of assurance provided by auditors. For this audit year, revenues exceeded expenditures by $17,000.00. Overall, nothing significant was found in the audit. No adjustments had to be made to the financial statements and recommendations by management in the Management Letter were all taken into account, which is very significant because that means that these numbers can be relied upon. Additionally, there were no uncorrected misstatements.

**ACTION:** Board Member Kasten moved, seconded by Board Member Koch, to accept the report. The motion was approved unanimously (6-0).

5. **Interactive Icon Shortlist – Danielle Lima, CRA Coordinator**

Ms. Lima noted that three members from the Selection Committee, who are not CRA Board members, are present tonight to help decide on a shortlist: Christine Parkinson-Jahrsdoerfer, City of Coral Springs Creative Services Coordinator; Laura Atria, Public Art Committee; and Bobbie Lewis-Solar, Public Art Committee. She presented a PowerPoint featuring the artists’ proposals, while describing the qualifications the Board is seeking. After reviewing the 35 proposals submitted, they narrowed the list to 14. Tonight, they aim to select 3 finalists. Chair Walsh and Ms. Lima reminded the Committee that the submitted sketches are preliminary and are not the final product.
The Committee discussed and voted upon their favorites. The art piece should be transportable, as it is planned that the piece would be moved about twice per year. The Committee agreed that they would like the piece illuminated for nighttime viewing. Ms. Lima explained that $500.00 would be offered to the finalists to further aid in their proposals. An anticipated schedule was shown; the Committee is asking for the final designs to be submitted by May 8, 2017 and would like to choose the finalist by May 25, 2017, concluding that installation should be completed by October 1, 2017.


Ms. Lima noted that the Annual Report is due by March 31, 2017. She stressed that it covers the previous fiscal year: September 30, 2015 to October 1, 2016. She presented a PowerPoint explaining the report. Of note, she reported that the taxable property value increased 5.4%, which was above the anticipated 4%. As part of this report she reviewed projects; developments; planning; Downtown walkability and connectivity; marketing; partnerships; the trust fund and audit; taxable value; among other accomplishments.

**ACTION:** Board Member Kasten moved, seconded by Vice Chair Harvey, to accept the report. The motion was approved unanimously (6-0).

7. **CRA Update**

- Municipal Complex – Ron Stein, Construction Manager

Mr. Stein reported that everything is going along and on schedule. The update included that the garage is built in its entirety; the mechanicals and lighting are going in; the sprinkler system is about 80% installed; the bridge is set to be installed; floors are being poured; and windows are going in. A few things are behind; however, the critical path is on schedule and the project is expected to be completed on time. Some change orders were required but there weren’t any changes to the budget; nothing out of the ordinary. Mr. Stein addressed concerns regarding the bridge and possible building settlement.

- RFP for Phase II and III Parcels and Old City Hall – Jennifer Bramley, Deputy City Manager

Ms. Bramley gave a quick update on the RFP. She mentioned that the parcels would be renamed. She stressed that the City must meet all the requirements of a proper RFP. Mr. Dönmez reviewed it today and has some comments. The RFP will be brought back in a month to be shared item by item with this Board; however, no approval is needed by the Board. It is not known at this time if this RFP will involve a Tri-Party Agreement.

- Downtown Mixed-Use Zoning District (Meetings: March 29th & 30th) – Danielle Lima, CRA Coordinator

Ms. Lima explained the two invitations handed out to the Board. One is for the Downtown Coral Springs Rezoning Meeting, to be held on March 29, 2017 and the other is for the Downtown Coral Springs Rezoning Open House, which will occur on March 30, 2017. The Meeting is an outreach effort for all core property owners, while the Open House is open to all property owners in the entire CRA, which encompasses 136 acres, as well as all members of the Merchants Group. All CRA Board members are welcome to attend both meetings. Ms. Lima said that she had not received any negative comments from anyone, just questions regarding the rezoning. Some asked to see the draft document and after a few edits, Ms. Lima can deliver that to them. She remarked that commercial owners are eager to see development here.

8. **Other Business – John Walsh, Chairman**

Mr. Kasten liked working at the CRA booth during Festival of the Arts. He mentioned that most people were excited about the new Municipal Complex when they were provided with more information. Ms. Bramley noted that this year’s tent was better and that they were busier than anyone else around them.
Chair Walsh told the Board that the City’s two Deputy City Managers made the short list for the City Manager position and that there were two other outside candidates in the final four. Ms. Bramley explained the next steps.

Commissioner Cimaglia commented that the negativity has almost disappeared regarding the Municipal Complex project. He spoke about his recent National League of Cities trip in Washington, DC and how so many people knew of our city. He confirmed that the next meeting of this Board is April 24, 2017 and that there will be a Ribbon Cutting Ceremony for Fire Station 95 that same evening. It was suggested that the Board start their meeting at 7:00 p.m. instead of the usual 6:30 p.m.

Ms. Bramley mentioned that on April 18, the combined meeting of the Chamber of Commerce, Economic Advisory Committee and the CRA is scheduled; however, there will be a Special City Commission meeting that day so she suggested moving that meeting date back.

**ACTION:** Vice Chair Harvey moved, seconded by Board Member Kasten, to change the start time to 7:00 p.m. for the next CRA meeting on April 24, 2017. The motion was approved unanimously (6-0).

Ms. Lima spoke about the tree lighting for the ArtWalk. She stated that by keeping the job in-house and purchasing materials themselves, they will save about half the cost (roughly $7,000.00), and Staff can begin the work this week. Chair Walsh inquired about the new shrubbery installed and the care of it. Ms. Bramley noted that Parks and Recreation will perform additional maintenance. The Board liked the new plantings and Mr. Koch noted the added bonus that it discourages jaywalkers.

9. **Adjournment**

There being no additional business, the meeting adjourned at 7:59 p.m. The next CRA Board Meeting will be Monday, April 24, 2017 at 7:00 p.m.

DATE APPROVED/ACCEPTED

JOHN M. WALSH, J.D.
BOARD CHAIRPERSON
CRA BOARD OF DIRECTORS

ALYSON MORALES
ASSISTANT CITY CLERK
CITY OF CORAL SPRINGS